

MEDICAL MARIJUANA ESTABLISHMENTS SAFETY PLAN AND OPERATIONAL REQUIREMENTS

City of Sparks

All medical marijuana establishments must comply with the State of Nevada laws and regulations governing the operations of medical marijuana establishments. The following the safety and operational requirements are authorized by Chapter 5.80 of the Sparks Municipal Code.

Exterior requirements:

1. All exterior doors must be 16 gauge steel reinforced with metal plates that prevent manipulation of locks from the outside. Hinges must be to the interior of the door.
2. All exterior windows must be secured to prevent breakage with intention to enter.
3. All entrances and windows must be fully illuminated during the hours of darkness. All other areas of darkness caused by the building layout or other circumstances should be illuminated to the satisfaction of the Sparks Police Department. Motion activated lighting is encouraged wherever possible as that inexpensive technology has a positive effect on crime deterrence.
4. All exterior doors and windows must be alarmed for entrance or breakage. The alarm features will include full 24 hour monitoring for access to live real time video information as to cause of any alarm. If the alarm company reports any active crime in progress, the Sparks Police Department will be able to access that real time video to ascertain the crime being committed to regulate the response.
5. All employee entrances must have controlled access via key or RFID key/card technology. If a key is stolen, misplaced or lost, the doors must be re-keyed within 24 hours and a report made to the Sparks Police Department Medical Marijuana Officer in regards to the lost item. Keys must be stamped, "Do Not Duplicate". If a RFID key/card is misplaced, the system must reflect that key is no longer able to open the entrances.
6. All roll up doors should be secured to prevent unauthorized access to the approval of the Sparks Police Department.
7. A key holder to the business must respond within 30 minutes to any breach of the business. Contact information must be kept current with the Sparks Police Department.

Interior requirements:

1. The interior of any medical marijuana business will be under full video surveillance to exclude any locker rooms, changing rooms, and bathrooms. The live video will be able to be viewed by employees of the Sparks Police Department upon any alarm or call for service that includes any crime that is currently in progress.

2. All marijuana products must be stored in a secured enclosure within the business during non-operating times. The enclosure must be secured to the structure or be of such size and weight that it cannot be carried away from the business. Any refrigerated product must be kept in a refrigerator that is secured to the building and the door of the unit must be secured to the satisfaction of the police department to deter being compromised via a pry device. Shroud type locks will be used to prevent the locks being compromised via a cutting tool. Medeco brand locks are recommended as they are very high quality and virtually impossible to open via pick tool. This regulation does not apply to the actual growing marijuana plants, but will apply once the plant has been removed from the growing medium.
3. All medical marijuana businesses will have alarm systems that include internal motion alarms. The alarm activation system will have a backup system of power and activation delivery system in case of power interruption or intentional interruption of the primary system.

Operational requirements:

1. All medical marijuana establishments must show a plan of how they intend to protect their cash flow to the satisfaction of the police department.
2. The business owners will enact policies to inhibit diversion, both internally and externally. Those policies will include:
 - a. That no personal bags, purses, backpacks, or items that can be used to conceal Medical marijuana or marijuana infused products be allowed in any area where marijuana products are present.
 - b. Medical marijuana businesses will comply with the State regulations related to theft of Marijuana Section 59.
 - c. Marijuana products will not be used by employees of the business during work hours
3. All medical marijuana establishments will provide a safety plan detailing how their employees will react to any type of Robbery attempt or act of violence at the particular business.
4. All medical marijuana establishments will provide a list of employees and their current contact information to Medical Marijuana Officer at Sparks Police Department. The list will need to be updated within 24 hours of any changes.
5. All medical marijuana businesses will provide written procedures of their overall security protocols, practices to minimize diversion, money handling procedures, product waste or destroyed product handling procedures, and transportation of medical marijuana or medical marijuana products to other facilities or locations to the Medical Marijuana Officer at the Sparks Police Department for their approval or revision.
6. Any changes to the procedures of the medical marijuana business impacting the security, diversion or product, money handling, or transportation procedures will be approved through the Marijuana Officer at the Sparks Police Department.

7. Any deviation from the company's policies related to security, diversion, money handling, or transportation that have been approved thru the Medical Marijuana Officer may result in one or all of the following:
 - a. Written warning from the Medical Marijuana Officer detailing the deviation.
 - b. Report to the State of Nevada Department of Health and Human Services.
 - c. Administrative Citation.
 - d. Criminal Citation.

Transport of Medical Marijuana products:

1. All transports of medical marijuana or medical marijuana products are to be in a vehicle that is not marked.
2. The medical marijuana or medical marijuana products must be transported in secured and locked compartment that is affixed to the car with proper hardware that would require access inside of the locked area and tools to remove the compartment from the car.
3. All transports will be preceded by notification to the designated Marijuana Officer via email. That notification will include:
 - a. Make, model, and color of car
 - b. Intended route
 - c. A start time within 30 minutes.
 - d. GPS tracker that the marijuana officer can track the shipment to its conclusion. The tracker will be required to be placed within the secured box so that it can be located in the event the secured box is removed from the car.
4. All employees that are actively transporting medical marijuana will be trained in the company's policies on what to do in the event of a robbery during transportation.

For Dispensaries:

1. Customer entrances must be blocked by steel or concrete pillars, large rocks, or other suitable item to prevent a vehicle driving through the front of the business. Glass doors will not be allowed at any other entrances than customer entrance.
2. Each customer, designated primary caregiver and/or custodial parent must be carded and verified to have a valid medical marijuana card before entering the product selection area.
3. All patients will be escorted into the product selection area by a technician employed by the business.
4. If the business is allowing patients to view the products prior to sales, the quantity of each marijuana product available will stay in accordance to Section 69 and 71 of the State Regulations.
5. Dispensary business will be divided into 4 different sections:
 - a. Lobby / waiting area where the patients will be verified.

- b. A selection area where the patient will be escorted by an employee of the business for selection.
 - c. The storage area of the marijuana products and cash. The storage area will have a separate secured access. Any patient or maintenance personnel not employed by the business will not have access.
 - d. Sorting or packaging area. The sorting and packaging area will have a separate secured access. Any patient or maintenance personnel not employed by the business will not have access.
- 6. Each area will have a panic alarm system to alert the alarm company of any problems within the business.
 - 7. Dispensary businesses will provide exterior security patrols to discourage unruly behavior or loitering.
 - 8. Juveniles will not be allowed in the business or to loiter around the business without parental supervision. Parental Supervision will have the meaning of a person who is responsible for the welfare and care of the juvenile.