



MAYOR 5/14/2018
Geno Martini AI 6.1

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday April 23, 2018

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Pro Tempore Ron Smith at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Council Members Donald Abbott, Ed Lawson, Ron Smith, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, Acting City Attorney Shirle Eiting and City Clerk Teresa Gardner, PRESENT.

ABSENT: Mayor Geno Martini.

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:00 p.m.)

The invocation was provided by Pastor Omar Palmer, Sparks Seventh Day Adventist Church.

3.2 Pledge of Allegiance (Time: 2:01 p.m.)

The Pledge of Allegiance was led by Assistant City Manager Neil Krutz.

4. Public Comment (Time: 2:02 p.m.)

A woman spoke anonymously about an ethics complaint filed against Washoe County Judge Chuck Weller. The citizen used the overhead projector to display documents for the Council; however, no documents were given to the Clerk. Marsy Kupfersmith spoke about Older Americans Month. Ms. Kupfersmith provided Council with a handout that listed the various events for Older Americans Month as well as a Sparks specific handout of events. Shirley Bertschinger read a letter to Council regarding the dangers of driving along Los Altos Pkwy. Mayor Pro Tempore Smith requested City Manager Driscoll have someone contact Ms. Bertschinger. Janet Phillips, president and founder of Tahoe-Pyramid Bikeway, gave an update on the progress of the bikeway, which is 80% complete. Ms. Phillips provided Council with a 2018 Bikeway Trail Guide. More information can be found at www.tpbikeway.org.

5. Agenda (Time: 2:14 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Abbott, seconded by Council Member Lawson, to approve the agenda as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

6. Minutes (Time: 2:15 p.m.)

6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting of April 9, 2018. (FOR POSSIBLE ACTION)

A motion was made by Council Member Dahir, seconded by Council Member Bybee, to approve the minutes as presented. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:15 p.m.)

7.1 Proclamation: Sparks Seventh-Day Adventist Day (Time: 2:15 p.m.)

Mayor Martini proclaimed Saturday, April 28, 2018 as Sparks Seventh-Day Adventist Day, congratulating Sparks Seventh-day Adventist Church on their 40th anniversary and their intended goals of total member involvement, complete community advancement and advocacy as part of practical ministry. The Proclamation was read by Council Member Lawson and presented to Pastor Omar Palmer who thanked Council and the city of Sparks for all they have done over the years to help the church advance to where they are today.

7.2 Proclamation: One Truckee River Month (Time: 2:19 p.m.)

Mayor Martini proclaimed May 2018 as One Truckee River Month. Christi Cakiroglu, the Executive Director of Keep Truckee Meadows Beautiful, invited Council and all citizens to join them this May for the inaugural One Truckee River Month; 31 days of events in, on, around and about the Truckee River. A full list of events can be found at onetruckeeriver.org. The Proclamation was read by Council Member Dahir and presented to Christi Cakiroglu. Ms. Cakiroglu introduced Alicia Rabon with Nevada Land Trust, Elise Traywick and Patricia Tierney with AmeriCorps Vista, Lindsey Panton with Keep Truckee Meadows Beautiful, Lynda Nelson with Nevada Land Trust, Iris Jehle-Peppard and Alex Hoeft as Coordinator and Assistant Coordinator of the One Truckee River Initiative. Ms. Cakiroglu gave an update on the One Truckee River Initiative Plan.

7.3 Proclamation: Arbor Day (Time: 2:25 p.m.)

Mayor Martini proclaimed April 27, 2018 as Arbor Day, in honor of the 146th anniversary of the special day set aside for the planting of trees, and urged all citizens to celebrate Arbor Day and support efforts to protect our trees and woodlands. The Proclamation was read by Mayor Pro Tempore Smith and presented to Parks & Recreation Director Tracy Domingues. Ms. Domingues said the city of Sparks was named Tree City USA for the 24th year in a row by the Arbor Day Foundation. This year the annual tree planting will be held at Sepulveda Elementary School on Friday, April 27th at 9:05 a.m. The Sparks Rotary Club and the Sparks Centennial Sunrise Rotary Club will be planting trees at Shadow Mountain Park to replace trees lost to bug infestation.

7.4 Proclamation: Architecture Week (Time: 2:28 p.m.)

Mayor Martini proclaimed April 23-30, 2018 as Architecture Week, recognizing the many valuable contributions made by the professional community and professional architects of Sparks, Nevada and extended his sincere appreciation for the continued commitment to public services by those professionals. The Proclamation was read by Council Member Abbott and presented to Dale

Smith, President of American Institute of Architects of Nevada. Mr. Smith thanked the City Council and the citizens of Sparks for recognizing the value and contributions of architects.

7.5 Proclamation: National Records and Information Management Month (Time: 2:30 p.m.)

Mayor Martini proclaimed April, 2018 as National Records and Information Management Month, acknowledging and thanking the dedicated employees who handle City records. The Proclamation was read by Council Member Bybee and presented to Records Coordinator Julie Torres and Police Records Supervisor Sheila Lichius-III. Ms. Torres introduced the City Clerk's records staff Carrie Brooks and Cassie Dobbins. Ms. Lichius-III introduced the Police Department records staff Jackelyn Van Buren, Alyssa Arucan and Lori Schelvis.

7.6 Presentation: Awards from the Nevada Water Environment Association (Amy Egan and Aaron Stickley). (Time: 2:34 p.m.)

Treatment Plant Manager Michael Drinkwater recognized Chemist II Amy Egan and Wastewater Plant Operator II Aaron Stickley for awards they received from the Nevada Water Environment Association. Ms. Egan received an award for Water Quality Analyst of the Year and Mr. Stickley received an award for Waste Water Treatment Plant Operator of the Year. Ms. Egan and Mr. Stickley thanked everyone for their support and stated they worked with a really great team.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:38 p.m.)

A motion was made by Council Member Dahir, seconded by Council Member Lawson, to approve consent items 8.1 through 8.4 and 8.6, pulling item 8.5 for discussion and separate vote. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period March 22, 2018 through April 04, 2018. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration, discussion and possible acceptance of the receipt of grant and/or donation money which is individually under \$5,000. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending Council approve the acceptance of grants and/or donations. Donations were received from Living Stones Church for violence against women in the amount of \$1,000, from various people for partners in Parks & Recreation in the amount of \$13.75, and various people to SWAT in the amount of \$200 from coin sales. There is no impact to the general fund; it will impact cash flow only.

8.3 Consideration, discussion and possible approval of a reimbursement to the city of Reno for the city of Sparks' share of a consulting agreement (AC-5467) with Aecom Technical Services, Inc. for the design of the Raw Sewage Pump Station Switchgear Rehabilitation Project at the Truckee Meadows Water Reclamation Facility (TMWRF) in an amount not to exceed \$94,952.28. (FOR POSSIBLE ACTION)

An agenda item from Treatment Plant Manager Michael Drinkwater recommending Council approve the reimbursement. The Truckee Meadows Water Reclamation Facility (TMWRF) is

jointly owned by the cities of Sparks and Reno. The city of Reno oversees the capital improvement plan (CIP) for TMWRF, while the city of Sparks manages operations. The CIP project included the replacement of the 2400-volt Raw Sewage Pump Station Switchgear and Low-Voltage Distribution Center (LVDC) 1A switchboard and transformer. These electrical components are approximately 25 years old and are near the end of their reliable service. The proposed replacement of the electrical equipment will help to maintain a reliable and redundant power supply to key TMWRF process facilities. This project is in the Joint Coordinating Committee (JCC) approved CIP project for TMWRF. Funding is from the sanitary sewer capital project fund; there is no impact to the general fund.

8.4 Consideration, discussion and possible approval of a construction contract (AC-5465) to WOW 1 Day Painting for the Victorian Square Theater Garage Painting Project in the amount of \$76,900. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Brian Cason recommending Council approve the construction contract. Because of all the redevelopment occurring throughout downtown Victorian Square, the City Council has approved \$750,000 in redevelopment area 1 funds to make improvements to the parking garage adjacent to the theater. The Victorian Square parking structure was built in 1996, more than 20 years ago. The existing interior paint has faded with time and has been vandalized throughout the years. The new paint will rejuvenate the structure while providing a clean, safe, welcoming feel. Funding is from the redevelopment area 1 fund; there is no impact to the general fund.

8.5 Consideration, discussion and possible approval of a construction contract (AC-5466) to Triumph Electric, Inc. for the Victorian Square Theater Garage Lighting Project in the amount of \$110,400. (FOR POSSIBLE ACTION)
(Time: 2:39 p.m.)

An agenda item Capital Projects Manager Brian Cason recommending Council approve the construction contract. The existing emergency backup lighting and stairwell lighting of the parking garage have been vandalized to the extent that many lights are no longer operable and the current lighting lacks uniformity. The project will provide additional lighting to be installed to increase the lumen output throughout the structure and provide more uniform coverage. The emergency backup lighting will be replaced and reconfigured to improve public safety in the event of a power outage, and with the tremendous amount of development occurring in Victorian Square, this will help improve public safety and minimize vandalism. Funding is from the redevelopment area 1 fund; there is no impact to the general fund.

Council asked if the lighting is the new safety lighting with motion sensors. Capital Projects Manager said the new lighting will have sensors and will add more lighting even when the power goes out which will make the garage safer for people using the garage.

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve consent item 8.5. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously

8.6 Consideration, discussion and possible action on a request by Lennar Reno, LLC for a two-year extension for presenting a successive final map for Pioneer Meadows Village 6, Sparks, NV (PCN08025). (FOR POSSIBLE ACTION)

An agenda item from Development Services Manager Karen Melby recommending Council approve the extension. NRS 278.360 requirements for final maps is that a final map must be recorded for the entire tentative map or a phase within four years from the date the City Council approved the tentative map. The developer may record the tentative map in phases. Once a final map is recorded the developer must record a successive final map within two years or request a two-year extension. City Council approved a tentative map for Pioneer Meadows Village 6 on June 23, 2008. A final map for Phase 1 was recorded on June 11, 2012. A two-year extension for the tentative map was granted by the City Council on June 24, 2010. A final map was recorded for Pioneer Meadows Village Phase 1A as Tract Map No. 5018 on June 22, 2012. On June 11, 2014, a two-year extension of the tentative map was granted by the City Council. Pioneer Meadows Village Phase 1B was recorded as Tract Map 5164 on May 26, 2016. The tentative map will expire on May 26, 2018. Lennar Reno, LLC is requesting a two-year time extension for presenting a successive final map associated with Pioneer Meadows Village 6. There is no impact to the general fund.

9. General Business

9.1 Consideration, discussion and possible approval of Change Order #1 to an approved contract (AC-5455) for the 2018 Street Rehabilitation – Unit 1 Project with West Coast Paving, Inc. in the amount of \$336,286.95. (FOR POSSIBLE ACTION) (Time: 2:40 p.m.)

An agenda item from Transportation Manager Amber Sosa recommending Council approve the Change Order. The 2018 Street Rehabilitation – Unit 1 Project is a part of and was prioritized through the City's Transportation System – Pavement Management Program. The change order scope adds four additional streets (Valencia Way, Valencia Ct., Geneva Ct., and Hermosa Dr.) for rehabilitation and includes, but is not limited to, the need to remove and replace as needed rundown curb & gutter, driveway approaches, sidewalk ramps and reconstruct the roadway with new asphalt. The change order is necessary to add the additional streets to the approved project which began in mid-April 2018. Funding is from the road fund; there is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to approve Change Order #1 to the approved contract for the 2018 Street Rehabilitation – Unit 1 Project with West Coast Paving, Inc. in the amount of \$336,286.95. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.2 Consideration, discussion and possible approval of an exclusive Franchise Agreement (AC-5468) with Neutron Holdings, Inc., DBA LimeBike for a regional dockless bike share pilot program. (FOR POSSIBLE ACTION) (Time: 2:43 p.m.)

An agenda item from Transportation Manager Amber Sosa recommending Council approve the Franchise Agreement. Ms. Sosa made a correction to the staff report, stating that Reno heard the item on April 11th, Washoe County will hear the item on April 24th, the Reno-Sparks Indian Colony will hear the item on April 25th and the date the University of Nevada, Reno will hear the item is still to be determined. City of Sparks' staff has been a participant in a regional approach to learning about bike share and the potential feasibility within the region. The Franchise Agreement allows LimeBike to be the exclusive contractor of the regional dockless bike share system for a pilot project expiring on January 31, 2019. There is an undetermined impact to the general fund.

Council expressed concerns on who would be responsible for bikes left or parked inappropriately, who would be responsible for picking up those bikes, who will be responsible for enforcing the franchise, and who would be responsible for advertising? Council also asked if the agreement will still be a pilot program if it was extended, if an entity pulled out would the other entities be able to continue with the bike share program and if the City wanted to continue with a bike share program with another company other than LimeBike, would the City be able to go with another company? Ms. Sosa stated that LimeBike would be responsible for picking up the bikes, but the individual entities would be responsible for enforcing the franchise agreement. Ms. Sosa said LimeBike would be responsible for advertising; if the agreement is extended, it will still be part of the pilot program and if an entity pulled out the remaining entities would be able to continue with the program. The City would also be able to go with another bike company in the future if the City did not want to stay with LimeBike.

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve the exclusive Franchise Agreement with Neutron Holdings, Inc, DBA LimeBike for a regional dockless bike share pilot program. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.3 Consideration, discussion, and possible approval to implement paramedic level emergency medical service (EMS) on Engine 21 (Fire Station 2) in accordance with the Paramedic Program implementation schedule adopted by the City Council on August 22, 2016 with an equipment cost of \$2,700. (FOR POSSIBLE ACTION) (Time: 2:52 p.m.)

An agenda item from Fire Battalion Chief Shawn McEvers and Fire Captain Ed McDonald recommending Council approve staffing Engine 21 with paramedics. On August 22, 2016, the Sparks City Council authorized the Sparks Fire Department (SFD) to provide paramedic level EMS in the city of Sparks. Because of budget and staffing constraints, the Paramedic Program was designed to be phased in over several years, based on the availability of funding, staffing, and the equipment needed to provide this level of EMS care.

The Paramedic Program was implemented on April 3, 2017, when Ladder 41 and Engine 51 were licensed by the State to provide paramedic level EMS in the northern portion of the City, operating out of Fire Station 4 and Fire Station 5. Fire Stations 4 and 5 were the first two stations staffed with paramedics, as residents of these areas typically experienced a longer wait time for the arrival of a Regional Emergency Medical Service Authority (REMSA) unit staffed with paramedics. Additionally, staffing Fire Stations 4 and 5 with paramedics allowed SFD to move forward with implementation of the Enhanced Automatic Aid Agreement with the Truckee Meadows Fire Protection District (TMFPD). Enhanced Auto Aid with TMFPD was fully implemented on February 26, 2018. After Fire Stations 4 and 5, the implementation program called for Engine 21 (Fire Station 2) to be the next apparatus licensed for paramedic level EMS. Fire Station 2 was selected, as it historically has one of the highest call volumes in the City. There is a \$2,700 impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Abbott, to approve implementing paramedic level emergency medical service on Engine 21 (Fire Station 2). Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.4 Consideration, discussion, and possible approval of fiscal year 2018-2019 budget recommendations and fiscal items including 1) the City Manager's recommendations for the City of Sparks' final budget; and 2) the proposed 5-year Capital Improvement Plan. (FOR POSSIBLE ACTION) (Time: 2:57 p.m.)

An agenda item from City Manager Steve Driscoll and Financial Services Director Jeff Cronk recommending Council approve:

- 1) The proposed 5-year Capital Improvement Plan; and
- 2) The City Manager's recommendations for the fiscal year 2018-2019 final budget.

City Manager Driscoll and Financial Services Director Cronk presented the City Manager's final budget recommendations for fiscal year 2018-2019 (FY19). The public hearing on the final budget will be held during the regularly scheduled City Council meeting of May 29th.

Mr. Driscoll spoke of the importance of the budget book and what it contains. Mr. Cronk gave an overview of the fiscal policies and highlighted some of the City's revenues and expenses. Council discussed the number of funds the City has and whether the money can be moved between funds, when the City would recover from the property tax cap and expressed concerns regarding the City's credit rating being adversely affected by the liabilities that are going to have to be added to the books.

A motion was made by Council Member Smith, seconded by Council Member Abbott, to approve the proposed 5-year Capital Improvements Plan for fiscal year 2018-2019 through fiscal year 2022-2023. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

A motion was made by Council Member Abbott, seconded by Council Member Bybee, to approve the City Manager's final budget recommendations for fiscal year 2018-2019. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 None

11. Planning and Zoning Public Hearings and Action Items

11.1 None

12. Comments

12.1 Comments from the Public (Time: 3:25 p.m.)

Bill Wagner asked when the repair and painting of Last Chance Joe would be finished. Council Member Abbott, as a board member for the Museum, said the repairs will be finished this summer. Mr. Wagner also asked when the City will be celebrating Mayor Martini being awarded the Reno Gazette Journal 2017 Citizen of the Year Award. Ricci Elkins, on behalf of Engine 8 Urban Winery, thanked Council and the Planning Division for their assistance and guidance during the process of opening the winery at the Fountainhouse.

12.2 Comments from City Council and City Manager (Time: 3:28 p.m.)

City Manager Driscoll announced the following available Committee appointments:

- Civil Service Commission - 2 members serving 3-year terms.

- Parks & Recreation Commission - 2 members serving 3-year terms.
- Technical Review Committee / WC Home Consortium – 1 member serving a 3-year term.
- Enterprise Fund Advisory Committee – 1 member serving a 2-year term. This individual must be from the residential construction industry.

Applications will be accepted until close of business Thursday, May 31, 2018.

Council Member Abbott directed City Manager Driscoll to bring an item for Council consideration for a zoning code amendment to permit wineries and associated uses/standards in locations outside of the agricultural zoning district.

Council Member Dahir invited all to attend the National Day of Prayer on Thursday, May 3rd at the Washoe County Complex on 9th Street at 12:00 p.m.

13. Adjournment

Council was adjourned at 3:30 p.m.

/djd



GENO R. MARTINI, Mayor

ATTEST:

 

Teresa Gardner, City Clerk

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4/23/2018

AI 6.1

MAYOR
Geno Martini

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CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll



REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, April 9, 2018 2018

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:01 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Pro Tempore Ron Smith at 2:01 p.m.

2. Roll Call (Time: 2:01 p.m.)

Council Members Donald Abbott, Ron Smith, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: Mayor Geno Martini, Council Member Ed Lawson.

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:01 p.m.)

The invocation was provided by Pastor Barb West, Sparks Church of the Nazarene.

3.2 Pledge of Allegiance (Time: 2:02 p.m.)

The Pledge of Allegiance was led by City Attorney Chet Adams. City Manager Driscoll asked for a moment of silence for John Roy Brook who passed away; he served as City Manager from 1967 to 1973. There will be a celebration of life for him and his wife on Saturday, April 14th at 12:30 p.m. at the Coney Island Bar.

4. Public Comment (Time: 2:05 p.m.)

A woman spoke anonymously about survivors of domestic violence and NRS 205.511 which authorizes victims to bring civil action. The citizen used the overhead projector to display documents for the Council; however, no documents were given to the Clerk.

5. Agenda (Time: 2:10 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Abbott, seconded by Council Member Bybee, to approve the agenda as submitted. Council Members Abbott, Smith, Bybee, Dahir, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

6. Minutes (Time: 2:10 p.m.)

6.1 Consideration, discussion and possible approval of the minutes of the regular Sparks City Council meeting of March 26, 2018. (FOR POSSIBLE ACTION)

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve the minutes of the regular Sparks City Council meeting of March 26, 2018. Council Members Abbott, Smith, Bybee, Dahir, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:11 p.m.)

7.1 Proclamation: Washoe County Bike Week (Time: 2:11 p.m.)

Mayor Geno Martini proclaimed May 2018 as National Bike Month and the week of May 13-19, 2018 as Washoe County Bike Week, encouraging all citizens to enjoy the benefits of bicycling, recognize the importance of bicycle safety, and be more aware of cyclists on our streets. The Proclamation was read by Council Member Bybee and presented to John McCann with Truckee Meadows Bicycle Alliance. Bikewashoe.org has a complete list of activities for bike week.

7.2 Proclamation: ALS Awareness Month (Time: 2:16 p.m.)

Mayor Geno Martini proclaimed May 2018 as ALS Awareness Month and urged all citizens within Sparks to join in honoring and supporting the ALS Association Nevada Chapter as it is a worthwhile and dedicated organization. The Proclamation was read by Council Member Abbott, and presented to Council Member Dahir as a Board Member of the Nevada Chapter of the ALS Association. There will be a fundraising walk at the Marina on May 5th. Information on the walk can be found at webnv.alsa.org.

7.3 Presentation: Vision Zero (Time: 2:20 p.m.)

Erin Breen, with the UNLV Transportation Research Center, as a Pedestrian Safety Advocate for Clark County and Rebecca Kapuler with the Regional Transportation Commission of Washoe County (RTC) gave a presentation on the vision zero movement which sets the goal of eliminating traffic fatalities and severe injuries.

7.4 Presentation: Arts and Culture Advisory Committee Update (Time: 2:52 p.m.)

Special Events Supervisor Francine Burge gave a presentation on projects the Arts and Culture Advisory Committee is currently working on such as education classes, a mobile art project for veterans with the David J. Drakulich Art Foundation, the galleries at work program and cultivating a more extensive communication plan. The committee was awarded a National Endowment for the Arts (NEA) grant, although it does not know the dollar amount yet.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 3:00 p.m.)

A motion was made by Council Member Abbott, seconded by Council Member Dahir, to approve consent items 8.1 through 8.5. Council Members Abbott, Smith, Bybee, Dahir, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period March 08, 2018 through March 21, 2018. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration, discussion and possible approval of a construction contract (AC-5459) to Thompson Garage Doors for the Fire Station 1 Rollup Door Replacement Project in the amount of \$90,030.52. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Brian Cason recommending Council approve the construction contract. The Fire Station 1 rollup doors are coming to the end of their useful life due to the wear and tear on the mechanical hardware and door panels. The mechanical hardware, door panels, rollers, and tracks are constantly requiring maintenance. This project will replace all mechanical hardware, rollers, tracks, door panels and other incidental parts to assure the fire department can react in a timely manner to the public's needs. Funding is from the capital facilities fund; there is no impact to the general fund.

8.3 Consideration, discussion and possible approval of a construction contract (AC-5460) to PowerComm Solutions, Inc. for the Theater Parking Garage Security Camera System Replacement Project in the amount of \$70,631.64. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Brian Cason recommending Council approve the construction contract. Because of the redevelopment occurring throughout downtown Victorian Square, the City Council approved \$750,000 in redevelopment area 1 funds to make improvements to the parking garage adjacent to the theater. The Victorian Square Parking Structure was built in 1996, more than 20 years ago. The existing security camera system software and camera technology installed in the early 2000's is not serviceable and is outdated compared to the advanced technology on the market today. The new security camera system will improve the clarity of the video surveillance recordings, provide additional storage, and allow the city the opportunity to access the recordings in real time. This system will provide surveillance to deter crime and vandalism within the garage and increase public safety. The recordings and real-time event viewing will assist authorities in reacting, preventing, and prosecuting crimes. Funding is from the redevelopment area 1 fund; there is no impact to the general fund.

8.4 Consideration, discussion and possible approval of an Inspection and Testing Services contract (AC-5461) to Black Eagle Consulting, Inc. for the La Posada Roundabout and Road Improvements in the amount of \$145,184. (FOR POSSIBLE ACTION)

An agenda item from City Engineer Jon Ericson recommending Council approve the contract. La Posada Drive between Omni Drive and Rockwell Blvd is currently a two-lane arterial road that sits on the boundary of the City of Sparks and Washoe County. This roadway is the main east/west connector for the Spanish Springs/Cimarron area to the Pyramid Highway. The Stonebrook Subdivision is currently under construction with phases A1, B1 and D1. When completed, the anticipated increase in single-family homes will be over 2,100. The improvements on La Posada Drive will increase the current roadway from two lanes to four lanes and will include a walking path that will connect the existing sidewalk at Rockwell Blvd to the existing path from Cordoba Blvd on the south side. The improvements will also include a new roundabout at the intersection of Omni/Stonebrook and La Posada. Funding is from the development services fund; there is no impact to the general fund.

8.5 Consideration, discussion and possible approval of a reimbursement to the City of Reno for Sparks' share of a contract (AC-5463) with Olcese Construction Inc. for the Truckee Meadows Water Reclamation Facility

(TMWRF) 2018 Digester #2 Cleaning Project in an amount not to exceed \$73,092.10. (FOR POSSIBLE ACTION)

An agenda item from Treatment Plant Manager Michael Drinkwater recommending Council approve the reimbursement. The digesters at TMWRF help to stabilize and degrade biological solids prior to dewatering and disposal of the material. This process also produces methane gas that is used to heat the digestion process, heat the facility and operate the co-generation engine. The digesters require rehabilitation to maintain reliable service. The first task of completing the rehabilitation of Digester #2, one of the three original digesters at TMWRF, is to remove it from service and have it cleaned, followed by lighting and access scaffolding, to allow for internal inspection. The scope of any required rehabilitation work will be developed after a thorough inspection of the interior of the digester. Funding is from the sanitary sewer operations fund; there is no impact to the general fund.

9. General Business

9.1 Consideration, discussion and possible direction to the City Manager to initiate amendments to Title 12 of the Sparks Municipal Code regarding principal park rules in Sparks to prohibit smoking and vaping in Sparks' parks. (FOR POSSIBLE ACTION) (Time: 3:01 p.m.)

An agenda item from Parks & Recreation Director Tracy Domingues recommending Council direct the City Manager to proceed with Sparks Municipal Code amendments. In January 2017, the Sparks Parks and Recreation Commission attended a concurrent meeting with the respective Commissions for Washoe County and the City of Reno. During this meeting, the Washoe County Health District presented the concept of creating smoke-free parks in the Truckee Meadows. At the concurrent meeting, each Commission gave direction to move forward with exploring the possibility of creating smoke-free parks. A subcommittee with a member from each jurisdiction was formed and has been working on this topic for the past year.

The Sparks Parks and Recreation Commission discussed this item at their regular meeting on January 24, 2018, and voted to forward a recommendation to City Council to create an Ordinance that would prohibit smoking and vaping within all City of Sparks' parks. The three items approved by the Parks and Recreation Commission were for Sparks' parks to be smoke and vape-free; smoke and vape-free to be enforced in the entire park including parking lots; and smoke and vape-free to be enforced by Ordinance. The primary enforcement of the smoke-free/vape-free park policy would be through new signage in parks and social pressure to not smoke in the parks. Staff does not anticipate law enforcement actively patrolling parks looking for Ordinance related violations. Staff would notify residents via current communication channels including social media and press releases; appropriate signage posted at/in parks, trails and open space; as well as through communications with athletic associations, tournament directors and community groups that utilize park facilities. Staff would apply for grant funds through the Washoe County Health District to assist with signage creation costs. There is no impact to the general fund.

Council expressed concerns on what the penalty would be for violating the Ordinance, that Victorian Square be an exception to the Ordinance, if Sparks would be the first city in Nevada to have an Ordinance for smoke-free parks, and why would the city pass an Ordinance it isn't going to enforce.

Public Comment was opened at 3:12 p.m. Kelli Goatley-Seals from Washoe County Health District spoke in favor of the Ordinance, stating the City of Henderson adopted a smoke-free

Ordinance last year, so there is precedence. Casey Connolly spoke in favor of the Ordinance for smoke-free and vape-free parks, stating the benefits the same type of Ordinance has had at the University of Nevada, Reno. Geanette Orton with the Truckee Meadows Parks Foundation spoke in favor of the Ordinance, stating the foundation conducted a smoking in parks survey and a majority of people that responded would be in favor of a smoke-free parks Ordinance.

City Attorney Adams referenced the letters of support the city received that are attached to the agenda and said the Attorney's office would be willing to prosecute a violation of the Ordinance as a misdemeanor. Council asked about enforcement of no alcohol use in Parks. City Manager Driscoll gave an overview of how enforcement and penalties are currently handled in the City of Sparks.

Police Chief Allen explained how misdemeanor crimes are currently handled within the Sparks Police Department, including other violations that may be noticed during the handling of the misdemeanor event.

A motion was made by Council Member Dahir, seconded by Council Member Bybee, to direct the City Manager to initiate amendments to Title 12 of the Sparks Municipal Code regarding principal park rules in Sparks to prohibit smoking and vaping in Sparks' parks. Council Members Abbott, Bybee, Dahir, YES. Council Member Smith, NO. Council Member Lawson, ABSENT. Motion Carried 3-1.

9.2 Consideration, discussion and possible approval of the Fourth Amended Interlocal Agreement regarding the purchase of Water Rights pursuant to the Truckee River Water Quality Settlement Agreement (A-2311) between the City of Sparks, the City of Reno, and Washoe County which considers payment from the Water Quality Settlement Agreement fund, managed by Washoe County, to the Truckee-Carson Irrigation District (TCID) of any final program costs and disbursement of remaining funds to City of Reno, City of Sparks, and Washoe County with a potential positive impact of approximately \$14,300 to the sewer fund. (FOR POSSIBLE ACTION) (Time: 3:30 p.m.)

An agenda item from Utility Manager Andy Hummel recommending Council approve the amendment. On October 10, 1996, the City of Sparks, the City of Reno, Washoe County, the U.S. Environmental Protection Agency, Nevada Division of Environmental Protection, the Pyramid Lake Paiute Tribe, the U.S. Department of Justice and U.S. Department of Interior entered into the Water Quality Settlement Agreement (WQSA) for the purpose of establishing a water rights purchase program to acquire \$24,000,000 worth of Truckee River water rights to maintain instream flows and improve water quality in the Truckee River and Pyramid Lake. The three local governments pledged to spend \$12,000,000 using sewer user fees and sewer connection fees. The federal government appropriated \$12,000,000 for the purchase of tribal water rights for the same program working through the Pyramid Lake Paiute Tribe (PLPT).

Reno, Sparks and Washoe County signed an interlocal agreement dated July 28, 1998, creating the Local Government Oversight Committee (LGOC), which includes representatives of each jurisdiction. A third amendment to the interlocal agreement dated April 22, 2013 provided that part of the remaining investment earnings could be used for retaining outside legal counsel for representation pertaining to possible protests and hearings before the State Engineer along with any subsequent appeals in the court of law on the water right's transfer applications. The need for

outside legal counsel was minimal as no hearings were required before the State Engineer or a court of law; as of January 31, 2018, there is the approximate sum of \$725,226.11 remaining in the account.

As a result of the water rights purchases for the WQSA, the entities were required to enter into an agreement with Truckee-Carson Irrigation District (TCID) in 2002 to pay the assessments for operations and maintenance pursuant to Chapter 539 of the Nevada Revised Statutes. For the past four years, the annual assessment payments to TCID have been the amount of \$20,595.07. The Agreement with TCID provides that the entities can make a one-time payment as full payment for all future assessments. The one-time payment assessment amount to conclude the agreement is \$682,231.48. Funding is from the WQSA fund managed by Washoe County; there is no impact to the general fund. Washoe County approved the amendment on March 27 and the City of Reno will hear the amendment on April 11.

A motion was made by Council Member Bybee, seconded by Council Member Abbott, to approve the Fourth Amended Interlocal Agreement regarding the purchase of Water Rights pursuant to the Truckee River Water Quality Settlement Agreement between the City of Sparks, the City of Reno, and Washoe County which considers payment from the Water Quality Settlement Agreement fund, managed by Washoe County, to the Truckee-Carson Irrigation District of any final program costs and disbursement of remaining funds to City of Reno, City of Sparks, and Washoe County with a potential positive impact of approximately \$14,300 to the sewer fund. Council Members Abbott, Smith, Bybee, Dahir, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

9.3 Consideration, discussion and possible approval of a construction contract (AC-5462) to Sprinturf, LLC for the Golden Eagle Regional Park Synthetic Turf Replacement - Fields 7 & 8, Rebid No. 17/18-014, PWP #WA-2018-048, in the amount of \$1,150,547. (FOR POSSIBLE ACTION) (Time: 3:36 p.m.)

An agenda item from Capital Projects Manager Brian Cason recommending Council approve the construction contract. Golden Eagle Regional Park was originally completed in April 2008. Since completion, the park has seen extensive programming and use of all the athletic fields. The City of Sparks worked with Lloyd Civil & Sports Engineering to develop a long-term asset management/replacement plan for the synthetic fields in 2016. Based on this study which included an onsite review of the synthetic turf fields and impact attenuation testing of the fields, the Multi-Use Fields 7 & 8 have reached the end of their useful life and require replacement. The fields will be shut down for replacement from June 11th until July 31st. Funding is from the park & recreation project fund; there is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Abbott, to approve the construction contract to Sprinturf, LLC for the Golden Eagle Regional Park Synthetic Turf Replacement - Fields 7 & 8 in the amount of \$1,150,547. Council Members Abbott, Smith, Bybee, Dahir, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

9.4 Consideration, discussion and possible approval of the purchase of dewatering polymer from Polydyne Inc. for the Truckee Meadows Water Reclamation Facility (TMWRF) at a delivered unit price of \$2.0144 per pound and an estimated annual cost of \$355,190 to the City of Sparks. (FOR POSSIBLE ACTION) (Time: 3:40 p.m.)

An agenda item from Treatment Plant Manager Michael Drinkwater recommending Council approve the purchase. Polymer is used in two processes at TWMRF, dewatering and primary clarification. Polymer is added to the sludge prior to dewatering in the centrifuge to aid in the separation of water from the biosolids. In primary clarification, polymer is used as a coagulant to facilitate precipitation of solids. The volume of polymer usage in these processes is split approximately 50:50. TMWRF will joinder onto an existing contract between Polydyne, Inc. and Los Angeles County Sanitation District, California, for the purchase of the dewatering polymer. Funding is from the joint treatment plant fund; there is no impact to the general fund.

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve the purchase of dewatering polymer from Polydyne Inc. for the Truckee Meadows Water Reclamation Facility at a delivered unit price of \$2.0144 per pound and an estimated annual cost of \$355,190 to the City of Sparks. Council Members Abbott, Smith, Bybee, Dahir, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

9.5 Consideration and possible direction to the City Attorney's Office to petition the appropriate court for injunctive relief and/or to abate the nuisance on the property commonly referred to as 555 Dermody Way, Sparks, Nevada; the estimated cost of the abatement is approximately \$13,000 for six months of abatement and is dependent on the eventual order of the District Court. (FOR POSSIBLE ACTION) (Time: 3:41 p.m.)

An agenda item from Chief Assistant City Attorney Shirle Eiting recommending Council direct the City Attorney's Office to petition for injunctive and declaratory relief to abate. The property located at 555 Dermody Way in Sparks, Nevada has been abandoned for a number of years. Over the last two years the city has cited the owner of the property for both building code violations and fire code violations numerous times. The owner is also facing criminal charges in Sparks Municipal Court relating to the code violations and the failure to secure and maintain the property. Due to the owner's failure to secure and maintain the property illegal dumping, vandalism and other illegal activities have been and are taking place on the property. The city has sent certified letters noticing the responsible party, Ronnie Shemesh, numerous times to inform him of the various violations and criminal charges. Because of the dumping taking place at the property and the owner's failure to secure the buildings, a dangerous condition now exists. This dangerous situation is evident in the occurrence of four fires that have taken place in the last three weeks, with the fourth fire occurring April 9, 2018. The condition of the property puts city personnel and others in danger. There is a \$13,000 impact to the general fund.

Public Comment was opened at 3:42 p.m. James O'Brien talked about his concerns about the property and some of the activity occurring on the property.

A motion was made by Council Member Dahir, seconded by Council Member Bybee, to direct the City Attorney's Office to petition the appropriate court for injunctive and declaratory relief to abate the nuisance at 555 Dermody Way, Sparks, Nevada. Council Members Abbott, Smith, Bybee, Dahir, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 PUBLIC HEARING, consideration and possible action on a request from the Sparks Redevelopment Agency for an order (AB-146) to vacate portions of public right-of-way on the westerly side of 9th Street and the easterly side of

10th Street adjacent to 955 C Street (C Street Garage). (FOR POSSIBLE ACTION) (Time: 3:46 p.m.)

An agenda item from City Engineer Jon Ericson recommending Council approve the order to vacate portions of public right-of-way. On December 11, 2017, the Sparks Redevelopment Agency (SRA) and Sparks City Council approved a Disposition and Development Agreement (Agreement) with SWD Partners, LLC (Developer). The Agreement provides the Developer the right to acquire a parcel located at 955 C Street improved with a public parking garage for the purpose of renovating the parking garage and constructing, atop of the garage, a new high-density apartment building referred to as The Deco (Project).

On February 26, 2018, the Sparks City Council and the SRA approved Amendment No. 1 to the Agreement to permit the Developer to construct the apartment component and seek approval to convert the apartments to condominium units at a future date.

The SRA owns the C Street Garage parcel which is bound to the east by 9th Street and 10th Street to the west. The SRA is assembling a parcel for the Project and requested the Sparks City Council to vacate portions of the public right-of-way on the westerly side of 9th Street and the easterly side of 10th Street. The SRA will convey the assembled property to the Developer for the Project as outlined in the Agreement. There is no impact to the general fund.

The Public Hearing was opened at 3:48; no comments were received.

A motion was made by Council Member Abbott, seconded by Council Member Bybee, to approve the request from the Sparks Redevelopment Agency to vacate portions of public right-of-way on the westerly side of 9th Street and the easterly side of 10th Street adjacent to 955 C Street (C Street Garage) as outlined by staff. Council Members Abbott, Smith, Bybee, Dahir, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

11. Planning and Zoning Public Hearings and Action Items

11.1 None

12. Comments

12.1 Comments from the Public (Time: 3:49 p.m.)

Ralph Thomas, Council Member Bybee's father announced that April 10th is Ms. Bybee's birthday.

12.2 Comments from City Council and City Manager (Time: 3:50 p.m.)

City Manager Driscoll requested Police Chief Allen talk about National Telecommunications Week and National Dispatch Week, which was this week. Chief Allen spoke about the work the city's dispatch center does and commended the dispatchers on the hard work and dedication. Council Member Dahir requested the City Manager look at an Ordinance for panhandling to assure the city is prepared for any issues that might arise out of the City of Reno recently passing an Ordinance against panhandling. Council Member Abbott said he did a sit along in dispatch and recognized that it has been fifty years since the first 911 call.

13. Adjournment

Council was adjourned at 3:54 p.m.



GENO R. MARTINI, Mayor

/djd

ATTEST:



Teresa Gardner, City Clerk

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REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, March 26, 2018

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. **Call to Order** (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Pro Tempore Ron Smith at 2:00 p.m.

2. **Roll Call** (Time: 2:00 p.m.)

Council Members Donald Abbott, Ed Lawson, Ron Smith, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, City Attorney Chet Adams and Assistant City Clerk Donna DiCarlo, PRESENT.

ABSENT: Mayor Geno Martini.

3. **Opening Ceremonies**

3.1 **Invocation Speaker** (Time: 2:00 p.m.)

The invocation was provided by Pastor Pete Vossler, Crosswinds Assembly of God Church.

3.2 **Pledge of Allegiance** (Time: 2:01 p.m.)

The Pledge of Allegiance was led by Council Member Charlene Bybee.

4. **Public Comment** (Time: 2:02 p.m.)

Veronica Cortes with Monroy Enterprises spoke about their efforts to bring a bull riding event to the Gandolfo Arena. Garth Elliott spoke about agenda item 11.1, the congestion at the intersection of Highland Ranch Pkwy & Pyramid Hwy and the need for housing vs. commercial development.

5. **Agenda** (Time: 2:09 p.m.)

5.1 **Approval of the Agenda (FOR POSSIBLE ACTION)**

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Abbott, seconded by Council Member Lawson, to approve the agenda as amended, removing item 7.3. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

6. Minutes (Time: 2:10 p.m.)

6.1 Consideration, discussion and possible approval of the minutes of the Sparks City Council Budget Workshop of February 26, 2018 and the regular Sparks City Council meeting of March 12, 2018. (FOR POSSIBLE ACTION)

A motion was made by Council Member Dahir, seconded by Council Member Bybee, to approve the minutes of the Sparks City Council Budget Workshop and the Sparks City Council meeting as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:10 p.m.)

7.1 Proclamation: Fair Housing Month (Time: 2:10 p.m.)

Mayor Geno Martini proclaimed April 2018 as Fair Housing Month in honor of the 50th anniversary of the Federal Fair Housing Act, stating the City of Sparks supports the efforts of Silver State Fair Housing Council and all other agencies pursuing fair housing. The Proclamation was read by Council Member Dahir and presented to Housing Specialist George Graham and Roberto Ortiz, Director of Programs for the Silver State Fair Housing Council. Mr. Ortiz presented Council with Fair Housing Calendars.

7.2 Proclamation: National Donate Life Month (Time: 2:17 p.m.)

Mayor Geno Martini proclaimed April 2018 as National Donate Life Month and encouraged all Nevadans to sign up with the Nevada Donor Registry by checking "YES!" when applying for or renewing their driver's license or I.D. card or by signing up at donornetworkwest.org. The Proclamation was read by Council Member Bybee and presented to Candee Candler of Donor Network West. Ms. Candler spoke about upcoming events and presented Council with Donate Life pins.

7.3 Proclamation: ALS AWARENESS MONTH

This Proclamation was pulled from the agenda.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:23 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Abbott, to approve consent items 8.1 & 8.2. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period February 22, 2018 through March 07, 2018. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration, discussion and possible approval of a construction contract (AC-5453) with Koch Elevator Company for the Theater Parking Garage Elevator Cab Retrofit Project in an amount not to exceed \$90,800. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Brian Cason recommending Council approve the construction contract. The garage elevators have not been updated since the Victorian Square Theater parking garage was constructed in 1996. The city is refreshing and modernizing the

elevator cabs to fit with the current development surrounding Victorian Plaza. Funding is from the Redevelopment/Area 1 revolving fund; there is no impact to the general fund.

9. General Business

9.1 Consideration, discussion and possible approval of an Interlocal Agreement (AC-5454) with the University of Nevada, Reno in support of the operation and maintenance of the Nevada Water Innovation Campus (NWIC) in the amount of \$25,000 for fiscal year 2017/2018, \$25,000 for fiscal year 2018/2019, and \$25,000 for fiscal year 2019/2020, for a total not to exceed \$75,000. (FOR POSSIBLE ACTION) (Time: 2:24 p.m.)

An agenda item from Sr. Civil Engineer Kevin Porter on behalf of Utility Manager Andy Hummel recommending Council approve the Interlocal Agreement. The Northern Nevada region is experiencing economic growth and expansion which is placing a strain on all aspects of water resources in the Truckee Meadows. Sustainable water strategies, thoughtfully planned infrastructure, and water sector leadership are vitally important. The Nevada Water Innovation Campus is the outcome of a shared vision by the University of Nevada, Reno, City of Sparks, City of Reno, Washoe County, Truckee Meadows Water Authority, Nevada Department of Transportation, and the Northern Nevada Water Planning Commission / Western Regional Water Commission. Sparks will have two advisory representatives. There is a \$25,000 a year impact to the general fund for fiscal years 2017/2018, 2018/2019, and 2019/2020.

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve the Interlocal Agreement with the University of Nevada, Reno in support of the operation and maintenance of the Nevada Water Innovation Campus in the amount of \$25,000 for fiscal year 2017/2018, \$25,000 for fiscal year 2018/2019, and \$25,000 for fiscal year 2019/2020, for a total not to exceed \$75,000. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.2 Consideration, discussion and possible award of the 2018 Street Rehabilitation – Unit 1 contract (AC-5455), Bid No. 17/18-013, PWP-WA-2018-074 to West Coast Paving, Inc. in an amount not to exceed \$1,357,277. (FOR POSSIBLE ACTION) (Time: 2:28 p.m.)

An agenda item from Transportation Manager Amber Sosa recommending Council approve the contract. The contract is for removal and replacement, as needed, of rundown curb and gutter; driveway approaches; sidewalk ramps and reconstructing the roadway with new asphalt on identified streets outlined in the 5-year Program of Projects. Funding is from the road fund, the sanitary sewer capital projects fund and the storm drains capital project fund; there is no impact to the general fund.

A motion was made by Council Member Abbott, seconded by Council Member Bybee, to award the 2018 Street Rehabilitation – Unit 1 contract, Bid No. 17/18-013, PWP-WA-2018-074 to West Coast Paving, Inc. in an amount not to exceed \$1,357,277. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.3 Consideration, discussion and possible approval to purchase of Body-Worn Cameras (BWC), Fleet Cameras and associated maintenance services from Axon Enterprise, Inc. for a 5-year term in the total amount of \$990,397.28. (FOR POSSIBLE ACTION) (Time: 2:30 p.m.)

An agenda item from Police Lieutenant Chris Crawforth recommending Council approve the purchase. The passage of Senate Bill 176 (SB 176) requires uniformed peace officers, including city marshals, in Nevada to wear body-worn cameras (BWC) when contacting the public, effective July 1, 2018. The Bill provided approval to use the enhanced 911 telephone line surcharge fund managed by Washoe County to purchase and maintain BWC, vehicle cameras and associated costs. Sparks Police has chosen to deploy vehicle cameras in addition to BWC. The City of Sparks will provide the initial purchase of equipment and request reimbursement from the county's 911 telephone line surcharge fund in compliance with the Washoe County Board of County Commissioners' policy related to the use of these funds. Funding is from the Sparks grants & donations fund; there is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve the purchase of Body-Worn Cameras, Fleet Camera systems and associated maintenance services from Axon Enterprise, Inc. for the City of Sparks for a 5-year term in the amount of \$990,397.28. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.4 Consideration, discussion and possible approval of the addition of the title of Deputy Building Official and corresponding salary range in the Management, Professional and Technical Employee Resolution, Appendix A, for the period July 1, 2017 through June 30, 2020. (FOR POSSIBLE ACTION) (Time: 2:42 p.m.)

An agenda item from Human Resources Analyst II Jill Valdez recommending Council approve the addition. When the City Council approved the fiscal year 2018 budget, it included restoring the title of Deputy Building Official to the employee complement. This agenda item recommended the corresponding changes to the Appendix A of the Management, Professional and Technical Resolution to allow staff to implement the budget as approved. There is no impact to the general fund.

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve the addition of the title of Deputy Building Official and corresponding salary range in the Management, Professional and Technical Employee Resolution, Appendix A. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 None

11. Planning and Zoning Public Hearings and Action Items

11.1 SECOND READING, Public Hearing, discussion and possible adoption of Bill No. 2735, an Ordinance by the City of Sparks to approve an Impact Fee Service Area Number 1 (IFSA #1) Development Agreement with Bruce Investment Group LLC, Bruce Investment Group LLC 401k and Bruce Investment concerning the development of Highland Ranch Park, a 67.4 acre property located at the southwest corner of the intersection of Highland Ranch Parkway and the Pyramid Highway, Sparks, Nevada and other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 2:45 p.m.)

An agenda item from Assistant Community Services Director Armando Ornelas recommending Council adopt the Bill. The Impact Fee Service Area Number 1 Development Agreement (Agreement) provides a mechanism for two parcels totaling 67.4 acres to be included in Impact

Fee Service Area Number 1 (IFSA #1) while preventing development on the site prior to December 31, 2018. This should provide the city sufficient time to process the property owners' IFSA #1 petition. Inclusion of the subject property in IFSA #1 is vital as it provides a plan and funding mechanism for the provision of public facilities and services to serve development on this site. The Sparks Planning Commission reviewed the Agreement on November 16, 2017, and recommended City Council approve the Agreement. There is no impact to the general fund.

The Public Hearing was opened at 2:53 p.m.; no comments were received.

A motion was made by Council Member Dahir, seconded by Council Member Bybee, to adopt Bill No. 2735 to approve the Impact Fee Service Area Number 1 Development Agreement by and between Bruce Investment Group LLC, Bruce Investment Group LLC 401k, Bruce Investment and the City of Sparks concerning the development of Highland Ranch Park, a 67.4 acre property located at the southwest corner of the intersection of Highland Ranch Parkway and the Pyramid Highway, Sparks, NV. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

11.2 PUBLIC HEARING, discussion and possible certification of a Comprehensive Plan amendment to change the land use designation from Open Space (OS) to Commercial (C) on a portion of a site approximately 67.4 acres in size and located at 500 Highland Ranch Parkway, Sparks, NV (PCN17-0035). (FOR POSSIBLE ACTION) (Time: 2:54 p.m.)

An agenda item from Development Services Manager Karen Melby recommending Council certify the amendment. This request to amend the Comprehensive Plan is associated with two other requests regarding the subject site for approval of an Impact Fee Service Area Number 1 Development Agreement; and rezoning of the entire site from A-40 (Agricultural District) to C2 (General Commercial). On November 16, 2017, the Sparks Planning Commission approved this Comprehensive Plan amendment. On January 24, 2018, the Truckee Meadows Regional Planning Commission found this Comprehensive Plan amendment in conformance with the Regional Plan. There is no impact to the general fund.

The Public Hearing was opened at 3:02 p.m.; no comments were received.

A motion was made by Council Member Bybee, seconded by Council Member Dahir, to certify the Comprehensive Plan amendment to change the land use designation from Open Space (OS) to Commercial (C) on a portion of a site approximately 67.4 acres in size and located at 500 Highland Ranch Parkway, Sparks, NV, based on Findings CP1 through CP4 as set forth in the staff report. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

11.3 SECOND READING, Public Hearing, discussion and possible adoption of Bill No. 2736, a general Ordinance rezoning real property approximately 67.4 acres in size and located at 500 Highland Ranch Parkway from A40 (agriculture) to C2 (general commercial) and providing other matters properly relating thereto. (FOR POSSIBLE ACTION) (Time: 3:03 p.m.)

An agenda item from Development Services Manager Karen Melby recommending Council approve the rezoning. This rezoning request is associated with two other requests regarding the subject site for approval of an Impact Fee Service Area Number 1 Development Agreement; and a Comprehensive Plan amendment to change the land use designation from Open Space (OS) to

Commercial (C) on a portion of the site. On November 16, 2017, the Sparks Planning Commission voted to forward a recommendation of approval of the rezone to the City Council. There is no impact to the general fund.

The Public Hearing was opened at 3:03 p.m.; no comments were received.

A motion was made by Council Member Abbott, seconded by Council Member Dahir, to adopt Bill No. 2736 rezoning real property approximately 67.4 acres in size and located at 500 Highland Ranch Parkway, Sparks, NV from A40 (Agriculture) to C2 (Commercial) based on Findings Z1 through Z3 as set forth in the staff report. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

12. Comments

12.1 Comments from the Public (Time: 3:04 p.m.)

Bill Wagner wanted to know if police will be able to turn off the body-worn cameras and if there is a financial range for the salary for the position of Deputy Building Official.

12.2 Comments from City Council and City Manager (Time: 3:05 p.m.)

Council Member Bybee recognized to the Customer Service staff for their work processing Passports last Saturday. Council Member Abbott recognized Chief Allen for the Sparks Citizens Academy and said it is a great program. Council Member Dahir said April is ALS month and a Proclamation will be presented at the next City Council meeting. City Manager Driscoll said staff processed 163 passports on Saturday. Mr. Driscoll said the staff was very organized and Community Relations Manager Julie Duewel did a great job of getting the news out through social media.

13. Adjournment

Council was adjourned at 3:09 p.m.

/djd



GENO R. MARTINI, Mayor

ATTEST:


Teresa Gardner, City Clerk



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