



August 29, 2013

Kim Robinson, Director
Truckee Meadows Regional Planning Agency
1105 Terminal Way, Suite 316
Reno, NV 89502

Re: Conformance Review – PCN14034

Dear Ms. Robinson:

Attached is a request for conformance review of a master plan amendment within the City of Sparks to change the land use designation on 43.2 acres from Neighborhood Park (NP), Public Institution (PI), 5 DU/Acre, and Open Space (OS) to Mixed Use Residential (MUR), Low Medium Residential (LMR), Medium Residential (MR) and Neighborhood Park (NP) on 5 properties totaling approximately 43.2 acres located east of Sparks Boulevard and north of the Kiley Detention Dam, Sparks, NV.

The Master Plan Amendment will be reviewed at the Sparks Planning Commission on September 4, 2014 and is scheduled for certification by the Sparks City Council in October 2014. City of Sparks staff requests this item be placed on the Regional Planning Commission's agenda for September 24, 2014.

Please contact me if you have any further questions at 353-7878 or via email at kmelby@cityofsparks.us.

Sincerely,

A handwritten signature in blue ink that reads "Karen L. Melby". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Karen L. Melby, AICP
Senior Planner