



MAYOR
Geno Martini

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, March 26, 2018
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Pro Tempore Ron Smith at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Council Members Donald Abbott, Ed Lawson, Ron Smith, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, City Attorney Chet Adams and Assistant City Clerk Donna DiCarlo, PRESENT.

ABSENT: Mayor Geno Martini.

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:00 p.m.)

The invocation was provided by Pastor Pete Vossler, Crosswinds Assembly of God Church.

3.2 Pledge of Allegiance (Time: 2:01 p.m.)

The Pledge of Allegiance was led by Council Member Charlene Bybee.

4. Public Comment (Time: 2:02 p.m.)

Veronica Cortes with Monroy Enterprises spoke about their efforts to bring a bull riding event to the Gandolfo Arena. Garth Elliott spoke about agenda item 11.1, the congestion at the intersection of Highland Ranch Pkwy & Pyramid Hwy and the need for housing vs. commercial development.

5. Agenda (Time: 2:09 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Abbott, seconded by Council Member Lawson, to approve the agenda as amended, removing item 7.3. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

6. Minutes (Time: 2:10 p.m.)

6.1 Consideration, discussion and possible approval of the minutes of the Sparks City Council Budget Workshop of February 26, 2018 and the regular Sparks City Council meeting of March 12, 2018. (FOR POSSIBLE ACTION)

A motion was made by Council Member Dahir, seconded by Council Member Bybee, to approve the minutes of the Sparks City Council Budget Workshop and the Sparks City Council meeting as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:10 p.m.)

7.1 Proclamation: Fair Housing Month (Time: 2:10 p.m.)

Mayor Geno Martini proclaimed April 2018 as Fair Housing Month in honor of the 50th anniversary of the Federal Fair Housing Act, stating the City of Sparks supports the efforts of Silver State Fair Housing Council and all other agencies pursuing fair housing. The Proclamation was read by Council Member Dahir and presented to Housing Specialist George Graham and Roberto Ortiz, Director of Programs for the Silver State Fair Housing Council. Mr. Ortiz presented Council with Fair Housing Calendars.

7.2 Proclamation: National Donate Life Month (Time: 2:17 p.m.)

Mayor Geno Martini proclaimed April 2018 as National Donate Life Month and encouraged all Nevadans to sign up with the Nevada Donor Registry by checking "YES!" when applying for or renewing their driver's license or I.D. card or by signing up at donornetworkwest.org. The Proclamation was read by Council Member Bybee and presented to Candee Candler of Donor Network West. Ms. Candler spoke about upcoming events and presented Council with Donate Life pins.

7.3 Proclamation: ALS AWARENESS MONTH

This Proclamation was pulled from the agenda.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:23 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Abbott, to approve consent items 8.1 & 8.2. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period February 22, 2018 through March 07, 2018. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration, discussion and possible approval of a construction contract (AC-5453) with Koch Elevator Company for the Theater Parking Garage Elevator Cab Retrofit Project in an amount not to exceed \$90,800. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Brian Cason recommending Council approve the construction contract. The garage elevators have not been updated since the Victorian Square Theater parking garage was constructed in 1996. The city is refreshing and modernizing the

elevator cabs to fit with the current development surrounding Victorian Plaza. Funding is from the Redevelopment/Area 1 revolving fund; there is no impact to the general fund.

9. General Business

9.1 Consideration, discussion and possible approval of an Interlocal Agreement (AC-5454) with the University of Nevada, Reno in support of the operation and maintenance of the Nevada Water Innovation Campus (NWIC) in the amount of \$25,000 for fiscal year 2017/2018, \$25,000 for fiscal year 2018/2019, and \$25,000 for fiscal year 2019/2020, for a total not to exceed \$75,000. (FOR POSSIBLE ACTION) (Time: 2:24 p.m.)

An agenda item from Sr. Civil Engineer Kevin Porter on behalf of Utility Manager Andy Hummel recommending Council approve the Interlocal Agreement. The Northern Nevada region is experiencing economic growth and expansion which is placing a strain on all aspects of water resources in the Truckee Meadows. Sustainable water strategies, thoughtfully planned infrastructure, and water sector leadership are vitally important. The Nevada Water Innovation Campus is the outcome of a shared vision by the University of Nevada, Reno, City of Sparks, City of Reno, Washoe County, Truckee Meadows Water Authority, Nevada Department of Transportation, and the Northern Nevada Water Planning Commission / Western Regional Water Commission. Sparks will have two advisory representatives. There is a \$25,000 a year impact to the general fund for fiscal years 2017/2018, 2018/2019, and 2019/2020.

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve the Interlocal Agreement with the University of Nevada, Reno in support of the operation and maintenance of the Nevada Water Innovation Campus in the amount of \$25,000 for fiscal year 2017/2018, \$25,000 for fiscal year 2018/2019, and \$25,000 for fiscal year 2019/2020, for a total not to exceed \$75,000. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.2 Consideration, discussion and possible award of the 2018 Street Rehabilitation – Unit 1 contract (AC-5455), Bid No. 17/18-013, PWP-WA-2018-074 to West Coast Paving, Inc. in an amount not to exceed \$1,357,277. (FOR POSSIBLE ACTION) (Time: 2:28 p.m.)

An agenda item from Transportation Manager Amber Sosa recommending Council approve the contract. The contract is for removal and replacement, as needed, of rundown curb and gutter; driveway approaches; sidewalk ramps and reconstructing the roadway with new asphalt on identified streets outlined in the 5-year Program of Projects. Funding is from the road fund, the sanitary sewer capital projects fund and the storm drains capital project fund; there is no impact to the general fund.

A motion was made by Council Member Abbott, seconded by Council Member Bybee, to award the 2018 Street Rehabilitation – Unit 1 contract, Bid No. 17/18-013, PWP-WA-2018-074 to West Coast Paving, Inc. in an amount not to exceed \$1,357,277. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.3 Consideration, discussion and possible approval to purchase of Body-Worn Cameras (BWC), Fleet Cameras and associated maintenance services from Axon Enterprise, Inc. for a 5-year term in the total amount of \$990,397.28. (FOR POSSIBLE ACTION) (Time: 2:30 p.m.)

An agenda item from Police Lieutenant Chris Crawforth recommending Council approve the purchase. The passage of Senate Bill 176 (SB 176) requires uniformed peace officers, including city marshals, in Nevada to wear body-worn cameras (BWC) when contacting the public, effective July 1, 2018. The Bill provided approval to use the enhanced 911 telephone line surcharge fund managed by Washoe County to purchase and maintain BWC, vehicle cameras and associated costs. Sparks Police has chosen to deploy vehicle cameras in addition to BWC. The City of Sparks will provide the initial purchase of equipment and request reimbursement from the county's 911 telephone line surcharge fund in compliance with the Washoe County Board of County Commissioners' policy related to the use of these funds. Funding is from the Sparks grants & donations fund; there is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve the purchase of Body-Worn Cameras, Fleet Camera systems and associated maintenance services from Axon Enterprise, Inc. for the City of Sparks for a 5-year term in the amount of \$990,397.28. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.4 Consideration, discussion and possible approval of the addition of the title of Deputy Building Official and corresponding salary range in the Management, Professional and Technical Employee Resolution, Appendix A, for the period July 1, 2017 through June 30, 2020. (FOR POSSIBLE ACTION) (Time: 2:42 p.m.)

An agenda item from Human Resources Analyst II Jill Valdez recommending Council approve the addition. When the City Council approved the fiscal year 2018 budget, it included restoring the title of Deputy Building Official to the employee complement. This agenda item recommended the corresponding changes to the Appendix A of the Management, Professional and Technical Resolution to allow staff to implement the budget as approved. There is no impact to the general fund.

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve the addition of the title of Deputy Building Official and corresponding salary range in the Management, Professional and Technical Employee Resolution, Appendix A. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 None

11. Planning and Zoning Public Hearings and Action Items

11.1 SECOND READING, Public Hearing, discussion and possible adoption of Bill No. 2735, an Ordinance by the City of Sparks to approve an Impact Fee Service Area Number 1 (IFSA #1) Development Agreement with Bruce Investment Group LLC, Bruce Investment Group LLC 401k and Bruce Investment concerning the development of Highland Ranch Park, a 67.4 acre property located at the southwest corner of the intersection of Highland Ranch Parkway and the Pyramid Highway, Sparks, Nevada and other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 2:45 p.m.)

An agenda item from Assistant Community Services Director Armando Ornelas recommending Council adopt the Bill. The Impact Fee Service Area Number 1 Development Agreement (Agreement) provides a mechanism for two parcels totaling 67.4 acres to be included in Impact

Fee Service Area Number 1 (IFSA #1) while preventing development on the site prior to December 31, 2018. This should provide the city sufficient time to process the property owners' IFSA #1 petition. Inclusion of the subject property in IFSA #1 is vital as it provides a plan and funding mechanism for the provision of public facilities and services to serve development on this site. The Sparks Planning Commission reviewed the Agreement on November 16, 2017, and recommended City Council approve the Agreement. There is no impact to the general fund.

The Public Hearing was opened at 2:53 p.m.; no comments were received.

A motion was made by Council Member Dahir, seconded by Council Member Bybee, to adopt Bill No. 2735 to approve the Impact Fee Service Area Number 1 Development Agreement by and between Bruce Investment Group LLC, Bruce Investment Group LLC 401k, Bruce Investment and the City of Sparks concerning the development of Highland Ranch Park, a 67.4 acre property located at the southwest corner of the intersection of Highland Ranch Parkway and the Pyramid Highway, Sparks, NV. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

11.2 PUBLIC HEARING, discussion and possible certification of a Comprehensive Plan amendment to change the land use designation from Open Space (OS) to Commercial (C) on a portion of a site approximately 67.4 acres in size and located at 500 Highland Ranch Parkway, Sparks, NV (PCN17-0035). (FOR POSSIBLE ACTION) (Time: 2:54 p.m.)

An agenda item from Development Services Manager Karen Melby recommending Council certify the amendment. This request to amend the Comprehensive Plan is associated with two other requests regarding the subject site for approval of an Impact Fee Service Area Number 1 Development Agreement; and rezoning of the entire site from A-40 (Agricultural District) to C2 (General Commercial). On November 16, 2017, the Sparks Planning Commission approved this Comprehensive Plan amendment. On January 24, 2018, the Truckee Meadows Regional Planning Commission found this Comprehensive Plan amendment in conformance with the Regional Plan. There is no impact to the general fund.

The Public Hearing was opened at 3:02 p.m.; no comments were received.

A motion was made by Council Member Bybee, seconded by Council Member Dahir, to certify the Comprehensive Plan amendment to change the land use designation from Open Space (OS) to Commercial (C) on a portion of a site approximately 67.4 acres in size and located at 500 Highland Ranch Parkway, Sparks, NV, based on Findings CP1 through CP4 as set forth in the staff report. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

11.3 SECOND READING, Public Hearing, discussion and possible adoption of Bill No. 2736, a general Ordinance rezoning real property approximately 67.4 acres in size and located at 500 Highland Ranch Parkway from A40 (agriculture) to C2 (general commercial) and providing other matters properly relating thereto. (FOR POSSIBLE ACTION) (Time: 3:03 p.m.)

An agenda item from Development Services Manager Karen Melby recommending Council approve the rezoning. This rezoning request is associated with two other requests regarding the subject site for approval of an Impact Fee Service Area Number 1 Development Agreement; and a Comprehensive Plan amendment to change the land use designation from Open Space (OS) to

Commercial (C) on a portion of the site. On November 16, 2017, the Sparks Planning Commission voted to forward a recommendation of approval of the rezone to the City Council. There is no impact to the general fund.

The Public Hearing was opened at 3:03 p.m.; no comments were received.

A motion was made by Council Member Abbott, seconded by Council Member Dahir, to adopt Bill No. 2736 rezoning real property approximately 67.4 acres in size and located at 500 Highland Ranch Parkway, Sparks, NV from A40 (Agriculture) to C2 (Commercial) based on Findings Z1 through Z3 as set forth in the staff report. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

12. Comments

12.1 Comments from the Public (Time: 3:04 p.m.)

Bill Wagner wanted to know if police will be able to turn off the body-worn cameras and if there is a financial range for the salary for the position of Deputy Building Official.

12.2 Comments from City Council and City Manager (Time: 3:05 p.m.)

Council Member Bybee recognized to the Customer Service staff for their work processing Passports last Saturday. Council Member Abbott recognized Chief Allen for the Sparks Citizens Academy and said it is a great program. Council Member Dahir said April is ALS month and a Proclamation will be presented at the next City Council meeting. City Manager Driscoll said staff processed 163 passports on Saturday. Mr. Driscoll said the staff was very organized and Community Relations Manager Julie Duewel did a great job of getting the news out through social media.

13. Adjournment

Council was adjourned at 3:09 p.m.

/djd

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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