

COST SHARE AGREEMENT

Between

City of Reno,

City of Sparks,

Washoe County,

And

Washoe County Health District

This Cost Share Agreement has been negotiated by the Parties to the Interlocal Agreement for Incident Command and Coordinated Response to COVID- 19 ("the Interlocal") executed between the parties on March 20, 2020. The purpose of this Agreement is to allocate financial responsibility among the Parties to the Interlocal as outlined in Sections 7, 8 and 9 of the Interlocal, to describe the division of costs for each Party, and to describe the process for contracting under the Interlocal.

1. EFFECTIVE DATE:

This Agreement shall be effective the date the last Party signs, shall be an attachment to the Interlocal Agreement, and shall terminate concurrently with the termination of the Interlocal.

2. INCIDENT INFORMATION:

The incident information detailed below applies to this Cost Share Agreement:

Incident Name:	COVID-19
Incident Start Date:	March 20, 2020
Origin:	Washoe County
Location:	The territorial limits of Washoe County, Nevada.
Incident Cause:	Health, safety and welfare issues declared a global pandemic Coronavirus (COVID-19) by the World Health Organization. Emergency declarations have been issued by the President of the United States of America, the Governor of the State of Nevada, the Cities of Reno and Sparks, and Washoe County.

3. PROTECTION AGENCY:

<u>Agency</u>	<u>Incident #</u>	<u>Accounting Code</u>
Unified Command (Incident Management Team)	FEMA -34443-EM-NV	Washoe County - 70783

4. INCIDENT DATES:

Beginning date: March 20, 2020; 8:00 am

Ending date/time: TBD

5. COST SHARE METHODOLOGY, CONTRACT REVIEW AND APPROVAL BY PARTIES:

5.A. Costs

5.A.1. The Parties agree that all costs incurred pursuant to recommendation of the Incident Commander of the IMT (Incident Management Team) for the purpose of response to the COVID-19 Incident as described in the Interlocal Agreement shall be divided between the Parties as stated in this Cost Share Methodology and shared as described herein.

5.A.2. Washoe County, as the Party charged with initial payment of costs recommended by the IC or IMT, shall review all costs or purchases recommended by the IC or IMT, and shall review and approve any contracts for the purchase of goods or services recommended. Where practicable Washoe County shall also seek approval of the other Parties. Such approval shall not be required where the emergency requires the need for immediate aid or action. This paragraph shall take precedence over any contrary provision in the Interlocal.

5.A.3. Any costs incurred pursuant to this Cost Share Agreement that are not FEMA reimbursable shall be shared by the Parties as stated below.

5.A.4. Nothing in this Cost Share Agreement is intended to, nor should be construed to, limit the ability of the IC or IMT to take immediate action as required by the circumstances. Any costs incurred by the IC or IMT which are incurred due to the need for immediate aid or action shall be shared by the Parties.

5.B. EXCLUSIONS:

5.B.1. Responsibility for tort claim damages, fees or costs of any kind brought against an individual party to the Interlocal are addressed in the Interlocal, are not a part of this Agreement, and no Party hereto may bring or request a claim for such expenses pursuant to this Cost Share Agreement.

5.B.2. Accountable costs for equipment and supplies purchased by each Party and not through the IMT will be the sole responsibility of the Party and will not be shared.

5.B.3. There are no third-party beneficiaries to the Interlocal, and this Cost Share Agreement only applies to the Parties of the Interlocal Agreement. Costs incurred by cooperators not a party to the Interlocal Agreement for Incident Command and Coordinated Response to COVID-19 or which have not been recommended or approved by the IC or IMT in the COVID-19 response activities will not be included as a part of this Cost Share Agreement. Any additions to this agreement must be acknowledged and accepted by all parties of the Interlocal agreement.

Local Share of Otherwise Non-reimbursed Costs:

a.	City of Reno	35%
b.	City of Sparks	15%
c.	Washoe County	50%

6. PRINCIPAL CONTACTS:

The following personnel are the principal contacts:



<u>Title:</u>	<u>Name:</u>	<u>Agency:</u>
Chief Financial Officer	Jeff Cronk	City of Sparks
Finance Director	Deborah Lauchner	City of Reno
Comptroller	Cathy Hill	Washoe County
Incident Commander(s)	Sam Hicks	Truckee Meadows Fire Protection District

7. GENERAL PROVISIONS:

- a. All of the terms and conditions of the Interlocal are hereby incorporated herein by reference and made a part of this Agreement without the necessity of repeating or attaching the Interlocal. Except as provided in Section 5 of this Cost Share Agreement, in the event of a contradiction, modification, or inconsistency between the terms of the Interlocal and this Agreement, the terms of the Interlocal govern.
- b. The Cities shall be invoiced for their share of non-reimbursable costs after costs qualifying for reimbursement are confirmed by FEMA.

8. SIGNATURES OF AUTHORIZED PERSONNEL & ATTACHMENTS:


This agreement and the apportionment described are our best judgments of fair and equitable agency cost responsibilities.

Agency Name: <u>City of Reno</u>	Agency Name: <u>City of Sparks</u>
Address: <u>1 E. 1st Street</u>	Address: <u>431 Prater Way</u>
City, State, Zip: <u>Reno, NV 89501</u>	City, State, Zip: <u>Sparks, NV 89431</u>
Signature: <u> 4/3/2020</u>	Signature: <u> 4/3/20</u>
Printed Name: <u>Sabra Newby</u>	Printed Name: <u>Neil Krutz</u>
Title: <u>City Manager</u>	Title: <u>City Manager</u>

Agency Name: Washoe County

Address: 1001 E. Ninth Street

City, State, Zip: Reno, NV 89521

Signature:  4/3/2020

Printed Name: Eric P. Brown

Title: County Manager