

Reporting Period:  
1/28 - 2/7/20

Agenda Worksheet  
Meeting Date: February 24, 2020

Due Date: February 7, 2020

**Checks:**

| Check Date                                   | Check Numbers          | Amount                | Void Date | Redevelopment Agency |                   |
|--|------------------------|-----------------------|-----------|----------------------|-------------------|
| Check Date                                   |                        |                       |           | Check Date           | Amount            |
| Accounts Payable Issued                      | 01/28/20 71979-72078   | 1,111,492.85          |           | 01/15/20             | \$3,196.31        |
|  | 01/22/20 72079-72186   | 632,393.33            |           | 01/17/20             | \$67.03           |
|  |                        |                       |           | 01/22/20             | \$390.89          |
|  |                        |                       |           | 02/05/20             | \$1,013.86        |
| <b>Total</b>                                 |                        | <u>\$1,743,886.18</u> |           | <b>Total</b>         | <u>\$4,668.09</u> |
| Accounts Payable Voided                      | 01/28/20               | \$2,040.14            |           |                      | \$4,668.09        |
|  | 01/22/20               | \$0.00                |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
| <b>Total</b>                                 |                        | <u>\$2,040.14</u>     |           |                      |                   |
| Payroll Issued                               | 01/28/20 411378-411412 | \$20,285.57           |           |                      |                   |
|  | 01/22/20               | \$0.00                |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
| <b>Total</b>                                 |                        | <u>\$20,285.57</u>    |           |                      |                   |
| Payroll Voided                               | 01/28/20               | \$0.00                |           |                      |                   |
|  | 01/22/20               | \$0.00                |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
| <b>Total</b>                                 |                        | <u>\$0.00</u>         |           |                      |                   |
| Bond Proceed Expenditures                    |                        |                       |           |                      |                   |
| <b>Total</b>                                 |                        | <u>\$0.00</u>         |           |                      |                   |
| Debt Service Payment                         |                        |                       |           |                      |                   |
| <b>Total</b>                                 |                        | <u>\$0.00</u>         |           |                      |                   |
| <b>Wire Transfers / Electronic Payments:</b> |                        |                       |           |                      |                   |
| Other Wires                                  | 01/28/20               | \$74,988.14           |           |                      |                   |
| Other Wires                                  | 01/22/20               | \$646,434.97          |           |                      |                   |
| Other Wires                                  | 01/00/00               |                       |           |                      |                   |
| Other Wires                                  | 01/00/00               |                       |           |                      |                   |
| Other Wires                                  | 01/00/00               |                       |           |                      |                   |
| <b>Total</b>                                 |                        | <u>\$721,423.11</u>   |           |                      |                   |
| Payroll Tax                                  | 01/28/20               | 278,328.97            |           |                      |                   |
| Payroll Tax                                  | 01/22/20               | 0.00                  |           |                      |                   |
| Payroll Tax                                  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  |                        | 0.00                  |           |                      |                   |
| Payroll PERS ACH                             | 01/28/20               | \$0.00                |           |                      |                   |
| Payroll PERS ACH                             | 01/22/20               |                       |           |                      |                   |
| Payroll PERS ACH                             | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
| Payroll Direct Deposit                       | 01/28/20               | 1,455,039.49          |           |                      |                   |
|  | 01/22/20               | 0.00                  |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
| <b>Total</b>                                 |                        | <u>\$1,733,368.46</u> |           |                      |                   |
| Bond Proceed Expenditures                    |                        |                       |           |                      |                   |
| <b>Total</b>                                 |                        | <u>0.00</u>           |           |                      |                   |
| Debt Service Payment                         |                        |                       |           |                      |                   |
|  | 01/28/20               | \$0.00                |           |                      |                   |
|  | 01/22/20               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
|  | 01/00/00               |                       |           |                      |                   |
| <b>Total</b>                                 |                        | <u>\$0.00</u>         |           |                      | <u>\$0.00</u>     |

**Investment Worksheet for 01/29/2020**  
**Cash transactions 01/22/2020 - 01/29/2020**

(new Wednesday date)  
(old Wed to new Wed range)

| Balance Forward:      |           |                                 |                            |
|-----------------------|-----------|---------------------------------|----------------------------|
| T                     | 1/21/2020 | Cash Receipts                   | 517,544.23                 |
| W                     | 1/22/2020 | Cash Receipts                   | 177,913.84                 |
| TH                    | 1/23/2020 | Cash Receipts                   | 238,125.33                 |
| F                     | 1/24/2020 | Cash Receipts                   | 83,682.53                  |
| M                     | 1/27/2020 | Cash Receipts                   | 1,068,944.89               |
|                       | 1/28/2020 | Accounts Payable Run            | (1,111,492.85) 71979-72078 |
|                       | 1/28/2020 | Voided AP Check - check date    | 2,040.14                   |
|                       | 1/27/2020 | Payroll Check Run -             | (20,285.57) 411378-411412  |
|                       | 1/27/2020 | VOID PR CKS # Voided & Reissued |                            |
| 1/24/2020 false alarm |           |                                 | 6,545.14                   |

|  |              |
|--|--------------|
| Washoe County Distribution-Property Taxes    | 1,592,950.45 |
| Fuel Tax (4) - State Direct Deposit          |              |
| Fair Share (5) - State Direct Deposit (LGTA) | 153,896.94   |
| Ctax (5) - State Direct Deposit              |              |

|  |                |
|--|----------------|
| 1/28/2020 Accounts Payable Electronic Payments | (2,000.00)     |
| 1/28/2020 Hometown Health Wire #               | (18,318.91)    |
| 1/28/2020 Infinisource Checks Transfer #       | (1,005.95)     |
| 1/27/2020 Infinisource Bene TRANSFER#          | (4,804.91)     |
| 1/29/2020 Maxor Claims                         | (48,858.37)    |
| 1/29/2020 Workers comp claims                  |                |
| City Hall ACH postage replenish                |                |
| Bail Checks                                    | (74,988.14)    |
| 1/27/2020 PERS Electronic Payment              |                |
| 1/27/2020 Payroll Direct Deposit               | (1,455,039.49) |
| 1/27/2020 Wire Transfer ICMA 457 #             | (10,373.03)    |
| 1/27/2020 VOYA OBRA                            | (2,910.06)     |
| 1/27/2020 VOYA FICA                            | (100,530.75)   |
| 1/27/2020 Payroll Taxes ACH                    | (278,328.97)   |
| <b>Expected needs of next 7 days</b>           |                |

|  |   |
|--|---|
| Cash Balance before investment and needs               | 787,694.63                                      |
| Expected future needs balance ( )                      | 0.00  |
| Amount to be settled through BNY other than 7 day repo |   |
| Redemption / Purchase amount in Federated Money Market | (787,694.63) wire number below 201T91653K3L0M57 |
| Cash Balance after expected needs                      | 787,694.63                                      |
| Cash Balance after expected needs & investment         | 0.00  |

**Investment Worksheet for 02/05/2020**

(new Wednesday date)

**Cash transactions 01/29/2020 - 02/05/2020**

(old Wed to new Wed range)

**Balance Forward:**

|    |           |                                 |              |             |
|----|-----------|---------------------------------|--------------|-------------|
| T  | 1/28/2020 | Cash Receipts                   | 451,474.30   |             |
| W  | 1/29/2020 | Cash Receipts                   | 1,032,536.53 |             |
| TH | 1/30/2020 | Cash Receipts                   | 630,841.84   |             |
| F  | 1/31/2020 | Cash Receipts                   | 280,776.78   |             |
| M  | 2/3/2020  | Cash Receipts                   | 1,496,996.64 |             |
|    | 2/4/2020  | Accounts Payable Run            | (632,393.33) | 72079-72186 |
|    | 2/4/2020  | Voided AP Check - check date    |              |             |
|    | 2/3/2020  | Payroll Check Run -             |              |             |
|    | 2/3/2020  | VOID PR CKS # Voided & Reissued |              |             |

|           |                   |                |
|-----------|-------------------|----------------|
| 1/30/2020 | Postage           | (4,000.00)     |
| 1/28/2020 | PERS              | 60,518.31      |
| 1/31/2020 | Room Tax          | 92,642.35      |
| 1/31/2020 | 453 reimbursement | 122,990.60     |
| 1/31/2020 | Star Bond         | 1,181,928.17   |
| 2/3/2020  | Star Bond         | (1,181,928.17) |
| 1/28/2020 | Gateway Rebate    | 89,728.34      |

|  |              |
|--|--------------|
| Washoe County Distribution-Property Taxes    |              |
| Fuel Tax (4) - State Direct Deposit          | 218,273.98   |
| Fair Share (5) - State Direct Deposit (LGTA) |              |
| Ctax (5) - State Direct Deposit              | 2,334,924.22 |

|          |  |              |
|----------|--|--------------|
| 2/4/2020 | Accounts Payable Electronic Payments         | (412,596.50) |
| 2/4/2020 | Hometown Health Wire #                       | (184,474.62) |
| 2/4/2020 | Infinisource Checks Transfer #               | (3,287.60)   |
| 2/3/2020 | Infinisource Bene TRANSFER# 2023923137NM2C37 | (7,657.71)   |
| 2/5/2020 | Maxor Claims                                 | (38,418.54)  |
| 2/5/2020 | Workers comp claims                          |              |
|          | City Hall ACH postage replenish              |              |
|          | Bail Checks                                  | (646,434.97) |
| 2/3/2020 | PERS Electronic Payment                      |              |
| 2/3/2020 | Payroll Direct Deposit                       |              |
| 2/3/2020 | Wire Transfer ICMA 457 #                     |              |
| 2/3/2020 | VOYA OBRA                                    |              |
| 2/3/2020 | VOYA FICA                                    |              |
| 2/3/2020 | Payroll Taxes ACH                            |              |

**Expected needs of next 7 days**

|   |   |
|---|---|
| <b>Cash Balance before investment and needs</b>               | 5,528,875.59                            |
| <b>Expected future needs balance ()</b>                       | 0.00                                    |
| <b>Amount to be settled through BNY other than 7 day repo</b> |   |
| <b>Redemption / Purchase amount in Federated Money Market</b> | (5,528,875.59) <b>wire number below</b> |
|   | 202595930L9NOK35                        |
| <b>Cash Balance after expected needs</b>                      | 5,528,875.59                            |
| <b>Cash Balance after expected needs &amp; investment</b>     | 0.00                                    |

**Neff, Kaela**

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**From:** Prowse, Marlene  
**Sent:** Tuesday, January 28, 2020 1:45 PM  
**To:** Neff, Kaela  
**Subject:** 1-29-20 check run remittance proposal ids

Kaela  
2001281 and 2001282  
Checks 71983 through 72078  
Marlene

80073092  
80073188

2/24/20

| Remitt Id | Fund | Amount     |
|-----------|------|------------|
| 2001282   | 1101 | 62,758.82  |
| 2001282   | 1203 | 470.00     |
| 2001282   | 1204 | 2,174.51   |
| 2001282   | 1221 | 455.28     |
| 2001282   | 1222 | 2,000.00   |
| 2001282   | 1401 | 771.21     |
| 2001282   | 1402 | 5,072.72   |
| 2001282   | 1404 | 34,733.16  |
| 2001282   | 1405 | 56,790.55  |
| 2001282   | 1630 | 5,531.24   |
| 2001282   | 1640 | 2,091.67   |
| 2001282   | 1641 | 220.39     |
| 2001282   | 1650 | 75.94      |
| 2001282   | 1702 | 18,105.40  |
| 2001282   | 1707 | 1,350.00   |
| 2001282   | 1901 | 0.00       |
| 2001282   | 2201 | 17,395.52  |
| 2001282   | 5605 | 195,712.75 |
| 2001282   |      | 405,709.16 |
|           |      | <hr/>      |
|           |      | 405,709.16 |

| Remitt Id | Fund | Amount            |
|-----------|------|-------------------|
| 2001281   | 1101 | 5,739.30          |
| 2001281   | 1402 | 529,791.57        |
| 2001281   | 1630 | 418.00            |
| 2001281   | 1640 | 69.00             |
| 2001281   | 1707 | 1,743.04          |
| 2001281   | 1901 | 0.00              |
| 2001281   | 2201 | 19,440.00         |
| 2001281   | 5605 | 121,214.67        |
| 2001281   |      | 678,415.58        |
|           |      | <u>678,415.58</u> |

**Neff, Kaela**

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**From:** Prowse, Marlene  
**Sent:** Friday, January 31, 2020 7:05 AM  
**To:** Neff, Kaela  
**Subject:** 1-30-20 AP check run remittance proposal id

Kaela  
2001301  
Check 72079  
Happy Friday!  
Marlene

3\*Ø

Screen:  
User : KNEFF

City of Sparks  
Posted Checks - by operating Fund

Page: 1  
1/31/2020 7:14:09 AM

| Remitt Id | Fund | Amount        |
|-----------|------|---------------|
| 2001301   | 1101 | 729.59        |
| 2001301   |      | 729.59        |
|           |      | <u>729.59</u> |

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Remitt Id(like) : 2001301 ; Company(like) : SL



**Neff, Kaela**

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**From:** Prowse, Marlene  
**Sent:** Tuesday, February 4, 2020 12:43 PM  
**To:** Neff, Kaela  
**Subject:** 2-5-20 AP check run remittance proposal ids

Kaela  
2002041 and 2002042  
Checks 72080 through 72186  
Happy Tuesday!  
Marlene

3 \* 1,013.86

| Remitt Id | Fund | Amount     |
|-----------|------|------------|
| 2002041   | 1101 | 387,395.95 |
| 2002041   | 1221 | 3,339.79   |
| 2002041   | 1224 | 66.47      |
| 2002041   | 1401 | 71.85      |
| 2002041   | 1630 | 3,679.54   |
| 2002041   | 1640 | 4,560.09   |
| 2002041   | 1650 | 1,690.64   |
| 2002041   | 1702 | 5,885.51   |
| 2002041   | 2201 | 1,854.45   |
| 2002041   | 3401 | 1,013.86   |
| 2002041   | 5605 | 6,705.95   |
| 2002041   | 6100 | 15.25      |
| 2002041   | 6110 | 192.69     |
| 2002041   | 6120 | 32.00      |
| 2002041   |      | 416,504.04 |
|           |      | <hr/>      |
|           |      | 416,504.04 |

| Remitt Id | Fund | Amount     |
|-----------|------|------------|
| 2002042   | 1101 | 37,564.06  |
| 2002042   | 1202 | 14,500.00  |
| 2002042   | 1204 | 1,370.00   |
| 2002042   | 1208 | 2,000.00   |
| 2002042   | 1221 | 340.12     |
| 2002042   | 1404 | 81,575.79  |
| 2002042   | 1405 | 6,460.00   |
| 2002042   | 1630 | 1,849.40   |
| 2002042   | 1650 | 6,612.50   |
| 2002042   | 1702 | 2,046.92   |
| 2002042   | 1901 | 0.00       |
| 2002042   | 2201 | 14,678.77  |
| 2002042   | 5605 | 46,162.14  |
| 2002042   |      | 215,159.70 |
|           |      | <hr/>      |
|           |      | 215,159.70 |