



MAYOR  
Geno Martini

CITY COUNCIL  
Julia Ratti, Ward I  
Ed Lawson, Ward II  
Ron Smith, Ward III  
Charlene Bybee, Ward IV  
Ron Schmitt, Ward V

CITY ATTORNEY  
Chet Adams

## SPARKS CITY COUNCIL MEETING MINUTES

2:00 P.M., Tuesday, May 26, 2015

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

**1. Call to Order** (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Council Member Schmitt at 2:00 p.m.

**2. Roll Call** (Time: 2:01 p.m.)

Council Members Julia Ratti, Ed Lawson, Ron Smith (phone), Charlene Bybee, Ron Schmitt, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: Mayor Geno Martini

**3. Opening Ceremonies**

**3.1 Invocation Speaker** (Time: 2:01 p.m.)

The invocation was provided by Pastor Pete Vossler, Crosswinds Assembly of God Church.

**3.2 Pledge of Allegiance** (Time: 2:02 p.m.)

The Pledge of Allegiance was led by Council Member Ratti.

**4. Public Comment** (Time: 2:02 p.m.)

Ardena Perry spoke regarding animal adoptions.

**5. Approval of the Agenda** (Time: 2:06 p.m.)

**Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.**

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**6. Approval of the Minutes** (Time: 2:07 p.m.)

**6.1 Consideration and possible approval of the minutes of the Sparks City Council Concurrent meeting of May 4, 2015, the regular Sparks City Council meeting of May 11, 2015 and the Sparks City Council Budget Hearing of May 19, 2015. (FOR POSSIBLE ACTION)** (Time: 2:07 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve the minutes of the regular Sparks City Council Concurrent meeting of May 4, 2015, the regular Sparks City Council meeting of May 11, 2015 and the Sparks City Council Budget

Hearing of May 19, 2015. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**7. Announcements, Presentations, Recognition Items and Items of Special Interest**

**7.1 Proclamation: "Blue Star Mothers of America Month"** (Time: 2:08 p.m.)

Mayor Martini proclaimed May 2015 as "Blue Star Mothers of America Month" in recognition of the mothers of the men and women serving in the Armed Forces. The proclamation was read by Council Member Schmitt and presented to Blue Star Moms Spanish Springs NV #5 President Gwen Jensen, Blue Star Moms Truckee Meadows NV #3 President Julie Evans, and members Kathy Birlem, Donna Morgan, Michele Hillman, Jenette Franks, Melissa Gardner, Laurie Bliss, and Ann Cates.

**7.2 Commendations: Mendive Middle School, Nevada History Competition Winners.** (Time: 2:12 p.m.)

A commendation was read by Council Member Bybee and presented to students MacKenzie Zappe, Kenny Pucchi, Champ Robertson and Annette Villanueva for their dedication, integrity and hard work in winning the Northern Nevada History Day Competition.

**7.3 Presentation and discussion on Public Art.** (Time: 2:23 p.m.)

Kim Ciesynski, a representative of 39 North Downtown, discussed the advantages of a public art program.

**8. Consent Items (FOR POSSIBLE ACTION)** (Time: 2:45 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve the consent items as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period April 23, 2015 through May 6, 2015. (FOR POSSIBLE ACTION)**

Financial Services Director Jeff Cronk made a recommendation that the listed checks, appropriation transfers and claims be approved by the Mayor and City Council.

**8.2 Consideration and possible approval of the purchase and installation of a hooklift unit and other associated equipment from Tom's House of Hydraulics in the amount of \$234,937. (FOR POSSIBLE ACTION)**

An agenda item from Public Works Manager Ron Korman recommending Council approve the purchase of a hooklift unit to be installed on an existing chassis. This truck will provide the city with a vehicle that can perform multiple functions while incurring the expense of only one truck. This purchase was programmed in the FY 2015 vehicle replacement budget. There is no impact to the general fund.

**8.3 Consideration and possible approval of the purchase and replacement of two dump beds on two existing trucks from Tom's House of Hydraulics in the amount of \$93,734. (FOR POSSIBLE ACTION)**

An agenda item from Public Works Manager Ron Korman recommending Council approve the purchase and replacement of two dump beds which are in poor condition, on two existing trucks.

The purchase was programmed in the FY 2015 vehicle replacement budget. There is no impact to the general fund.

**8.4 Consideration and possible approval to purchase the equipment and labor to up-fit four police vehicles from Lehr Auto Electric in the amount of \$51,776.40. (FOR POSSIBLE ACTION)**

An agenda item from Public Works Manager Ron Korman recommending Council approve the purchase of equipment and labor to up-fit four new police vehicles. Funds were budgeted in the Motor Vehicle Fund. There is no impact to the general fund.

**8.5 Consideration and possible approval of Impact Fee Agreement #25 with KM2 Development, Inc. to allow for participation and use of credits in the Service Area Number 1 Impact fee program. (FOR POSSIBLE ACTION)**

An agenda item from City Engineer John Martini recommending Council approve Impact Fee Agreement #25. This agreement is entered into for the Impact Fee Service Area #1 (IFSA#1) impact fee credit program. Impact Fee Agreement #25 is a master agreement that will allow KM2 Development Inc. to participate in the impact fee program. Approval of this agreement will allow Reno Sun, LLC to use purchased IFSA#1 Impact Fee Credits. There is no impact to the general fund.

**8.6 Consideration and possible approval of an application for a Gaming license for TA Operating Nevada LLC, dba Alamo Travel Center located at 1950 Greg Street, Sparks, NV submitted by Mr. Eddie D. Kirkwood. (FOR POSSIBLE ACTION)**

An agenda item from Deputy Police Chief Tom Miller recommending Council approve Mr. Kirkwood's application for a gaming license contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions. Estimated annual revenue is \$5,955.

**8.7 Consideration and possible approval of an application for a non-restricted Gaming license for NP Red Rock LLC, dba Baldini's Sports Casino, located at 865 S. Rock Blvd., Sparks, NV, submitted by Mr. Marc Falcone. (FOR POSSIBLE ACTION)**

An agenda item from Deputy Police Chief Tom Miller recommending Council approve Mr. Falcone's application for a non-restricted gaming license contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions, and upon issuance of a gaming license by the Gaming Control Board. Estimated annual revenue is \$1,200.

**9. General Business**

**9.1 Consideration, discussion and possible approval of appointment to the Regional Planning Governing Board for a three-year term. Mayor Martini has indicated that he wishes to seek reappointment. (FOR POSSIBLE ACTION) (Time: 2:45 p.m.)**

An agenda item from City Manager Stephen Driscoll recommending Council confirm the reappointment of Mayor Martini to the Regional Planning Governing Board for a 3-year term of June 30, 2015 – June 30, 2018.

A motion was made by Council Member Lawson, seconded by Council Member Ratti, to approve the reappointment of Mayor Martini. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.2 Consideration and possible acceptance of funding a Geographic Technology Specialist I/II - GIS for Police and Fire Services from the 911 Emergency Response Advisory Committee not to exceed \$79,219. (FOR POSSIBLE ACTION) (Time: 2:46 p.m.)**

An agenda item from Police Chief Brian Allen recommending Council accept a grant for a Geographic Technology Specialist I/II-GIS. The Sparks Police Department requested and received funding for this position specifically to address City of Sparks' GIS needs with the implementation of the Tri-Tech CAD/RMS system and upgrades for police and fire. Based on salary and benefit estimates, funding is up to and should not exceed \$79,219. This funding is for one year. The 911 Emergency Response Advisory Committee would have to reallocate the funds annually, the City could fund this position out of the General Fund or the position may be eliminated next FY. This position was a new needs request from the Police Department this FY; however, was not one of the Manager's recommendations. There is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to accept the funding of a Geographic Technology Specialist I/II - GIS for Police and Fire Services from the 911 Emergency Response Advisory Committee not to exceed \$79,219. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.3 Consideration, discussion and possible approval of a complement change to add one Geographic Technology Specialist. (FOR POSSIBLE ACTION) (Time: 2:58 p.m.)**

An agenda item from Police Chief Brian Allen recommending Council approve the complement change adding one position of Geographic Technology Specialist I/II – GIS. The Police Department obtained funding reimbursement to cover the costs of a Geographic Technology Specialist I – GIS position for fiscal year 2015-2016, which was accepted in the previous agenda item. There is no impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Bybee, to approve to increase the complement at the Police Department to include a Geographic Technology Specialist I/II – GIS. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.4 Consideration and possible approval of Resolution No. 3276 adopting Amendment No. 1 to the 5th Edition of the General Administrative Manual of the Regional Transportation Commission Regional Road Impact Fee System. (FOR POSSIBLE ACTION) (Time: 2:58 p.m.)**

An agenda item from City Engineer John Martini recommending Council approve the Resolution as submitted. Amendment No.1 to the General Administrative Manual added language, method

and procedures to extend the expiration date of the existing Capital Contribution Front Ending Agreement (CCFEA) Credits by 10 years beyond current expiration dates. Sparks Municipal Code 12.44.030 allows for subsequent amendments to the General Administrative Manual by Resolution of the Sparks City Council.

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve Resolution No. 3276 adopting Amendment No. 1 to the 5<sup>th</sup> Edition of the General Administrative Manual of the Regional Transportation Commission Regional Road Impact Fee System. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.5 Consideration and possible adoption of Resolution No. 3277 to augment the FY15 Capital Projects Fund budget of the City of Sparks to provide appropriations to partially cover Change Orders #1 & #2 on the Alf Sorensen Pool Area Ventilation & Building Envelope Improvement Project (Alf project). (FOR POSSIBLE ACTION) (Time: 3:11 p.m.)**

An agenda item from Budget Administrator Stacie Hemmerling recommending Council adopt the resolution as recommended by staff. The funding source for the augmentation is a \$411,071 refund received from TMWA which represented a refund of several years of water over-billings at Alf Sorensen Community Center.

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to adopt Resolution No. 3277 to augment the FY15 Capital Projects Fund. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.6 Presentation, discussion, and possible direction regarding the Washoe County Animal Services changes to Washoe County Code Chapter 55 concerning the creation of provisions regulating commercial animal establishments (through animal welfare permits – Ch. 55.455); and the creation of provisions regulating commercial breeders (through a commercial breeding permit – Ch. 55.795). (FOR POSSIBLE ACTION) (Time: 3:14 p.m.)**

Washoe County Animal Services Director Shyanne Schull and Animal Services Manager Bobby Smith presented information on proposed changes to the Washoe County Animal Code Chapter 55; changes to Section 55.795 on commercial breeding and Section 55.455 on commercial animal establishments. There is no impact to the general fund.

Public comment was made by Ardena Perry regarding animal services.

A motion was made by Council Member Ratti, seconded by Council Member Bybee, to accept the report. Council Members Ratti, Smith, Bybee, Schmitt, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

**10. Public Hearing and Action Items Unrelated to Planning and Zoning**

**10.1 Public Hearing, Consideration and possible approval of a request from William D Phillips Family Revocable Trust to the City of Sparks for the abandonment of a portion of the 18th Street right of way and for the abandonment of a portion of the I Street right of way abutting 1025 18th Street. (FOR POSSIBLE ACTION) (Time: 4:25 p.m.)**

An agenda item from City Engineer John Martini recommending Council approve abandonment of city right-of-way to the abutting property owner. Staff has researched the request and is of the opinion that the public will not be materially injured by the proposed abandonments and recommends approval. There is no impact to the general fund.

Public Hearing was opened at 4:27 p.m., no comments were received, the public hearing was closed.

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to approve the abandonment of a portion of the 18<sup>th</sup> Street right-of-way and for the abandonment of a portion of the I Street right-of-way abutting 1025 18<sup>th</sup> Street as submitted. Council Members Ratti, Smith, Bybee, Schmitt, YES. Council Member Lawson, ABSENT. Passed unanimously with those present.

**11. Planning and Zoning Public Hearings and Action Items – None**

**12. Closed Door Sessions - None**

**13. Comments**

**13.1 Comments from the Public** (Time: 4:28 p.m.) - None

**13.2 Comments from City Council and City Manager** (Time: 4:28 p.m.)

City Manager Driscoll announced the following Committee appointments are available:

- Two appointments to the Sparks Civil Service Commission will expire on June 30, 2015. Each appointment is for a 3-year term.
- Two appointments to the Sparks Recreation Commission will expire on June 30, 2015. Each appointment is for a 3-year term.
- One appointment to the Airport Authority Board of Trustees will expire on June 30, 2015. The appointment is for a 4-year term.
  - Requirements for the Airport Authority Board of trustees position include:
    - Experience in the aviation, business or tourism industry; experience in finance or accounting; or other qualifications that the appointing authority determines are necessary or appropriate for carrying out the duties of the board.

Persons interested in serving on this committee should complete a Community Service Application, available from the City Clerk's office. You may also apply online at the city's website – [www.cityofsparks.us](http://www.cityofsparks.us). Applications will be accepted until the close of business on June 1, 2015.

City Manager Driscoll also said there has been a proposed amendment to SB185 which addresses automatic aid agreements for regional emergency and fire protection services.

**14. Adjournment**

Council was adjourned at 4:36 p.m.

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GENO R. MARTINI, Mayor

ATTEST:

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Teresa Gardner, City Clerk

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