

TO: Matthew Kiley
Kiley Ranch Communities
10625 Double R Blvd.
Reno, NV 89521



SENDER: A. Hummel/Community Services

REFERENCE:

September 7, 2012

Matthew Kiley
Kiley Ranch Communities
10625 Double R Blvd
Reno, NV 89521

RE: City of Sparks Effluent Account #048987

VIA: Certified Mail

Dear Mr. Kiley:

It has come to our attention that your account with the City of Sparks for reclaimed water is substantially overdue. The last payment on this account was received on December 1, 2009. At this time, the account balance is \$549,095.86. Attached please find a copy of your billing history.

Pursuant to Section 10.1.B.iii of the Master Service Agreement for Treated Effluent (A-3642, copy attached) dated March 17, 2008, the City may suspend service upon thirty (30) days written notice if customer fails to pay any amount due to the City within sixty (60) days of its due date.

This serves as your thirty (30) day written notice. Sparks City Council will be presented with a recommendation to cancel your account on October 8, 2012 unless your account is brought current prior to that date.

Your cooperation in this matter is greatly appreciated. Should you have any questions, please do not hesitate to contact me at 775-353-2375.

Sincerely,

Andrew Hummel, P.E.
Utility Manager

CC: Trish Sebastian, City of Sparks
Shirle Eiting, City of Sparks
Neil Krutz, P.E., City of Sparks

PS Form 3800, January 2005		
RETURN RECEIPT SERVICE	Postage	1.05 1.50
	Certified Fee	2.95
	Return Receipt Fee	2.35
	Restricted Delivery	0.00
	Total Postage & Fees	6.35 6.80

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Certified Mail™**

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