

## Grant Proposal – 2012 SERC/HMEP Grant Sparks Fire Department/Triad Regional Haz Mat Team 2013 Continuing Challenge HM Conference

This proposal is requested by the Sparks Fire Department/ TRIAD Regional HazMat Team:

- Total amount requested is \$17034.10
- All funds to be used for attendance of The Continuing Challenge – Hazardous Materials Emergency Response Workshop, Sacramento, CA., September 3-6, 2012
- This request is for 20 TRIAD personnel to attend, 10 from SFD
- All personnel are members of the Regional Hazardous Materials Response Team

Explanation of each line item request:

**1. Registration:** Registration for the conference is \$390.00. No late fees are allowed. Total amount for 20 attendees would be \$7800.00.

**2. Lodging:** The sponsoring hotel and conference location is the Woodlake Hotel, Sacramento. The price for double occupancy rooms is: \$113.36 nightly/ \$453.44

- Woodlake Hotel, Sacramento GSA \$99.00 per night
  - 12 % tax \$11.88 per day
  - Sacramento Tourism Bureau Interest Dividend \$2.48 per day

There would be a need for 10 rooms (20 attendees – 2 per each room), for 4 nights (Monday, Tuesday, Wednesday, and Thursday). Total amount requested is \$4534.40.

**3. Travel:** Mileage was calculated using www.MapQuest.com from SFD Station 1 to the conference address. Round trip mileage was 263 miles. 263 times \$ 55.5 / mile was \$145.97. Ten personal vehicles would be needed (10 attendees – 2 per vehicle). Total amount requested is \$1459.70.

**4. Meals:** Some meals are provided by the conference, see the table below:

DAY	Breakfast	Lunch	Dinner	Total
Monday	N/A	N/A	\$34.00	\$34.00
Tuesday	\$11.00	\$16.00	\$34.00	\$61.00
Wednesday	\$11.00	Provided	Provided	\$11.00
Thursday	\$11.00	Provided	\$34.00	\$45.00
Friday	\$11.00	Provided	N/A	\$11.00
				\$162.00

Subsistence rates for this area are \$61.00 / day (\$11.00 breakfast, \$16.00 lunch, \$34.00 dinner). Per attendee, this would be \$162.00. Total amount requested is \$3240.