



MAYOR
Ed Lawson

CITY COUNCIL
Donald Abbott, Ward I
Dian VanderWell, Ward II
Paul Anderson, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Neil Krutz

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, December 14, 2020

This meeting was held virtually due to the COVID-19 pandemic

1. Call to Order

The regular meeting of the Sparks City Council was called to order by Mayor Ed Lawson at 2:00 p.m.

2. Roll Call

Mayor Ed Lawson, Council Members Donald Abbott, Dian VanderWell, Paul Anderson, Charlene Bybee, Kristopher Dahir, City Manager Neil Krutz, Acting City Attorney Wes Duncan, City Clerk Lisa Hunderman, PRESENT via ZOOM.

3. Opening Ceremonies

3.1 Invocation Speaker

None.

3.2 Pledge of Allegiance

The Pledge of Allegiance was led by Acting City Attorney Wes Duncan

4. Public Comment

None.

5. Agenda

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Motion: Move to approve the agenda as submitted.

Moved by: Council Member Dahir

Seconded by: Council Member Abbott

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0

6. Minutes

6.1 Consideration and possible approval of the minutes of the Special Sparks City Council meeting for November 16, 2020 and the regular Sparks City Council meeting for November 23, 2020. (FOR POSSIBLE ACTION)

Motion: Move to approve the minutes of the Sparks City Council meeting for November 23, 2020.
Moved by: Council Member Anderson
Seconded by: Council Member Bybee
Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

7. Announcements, Presentations, Recognition Items, and Items of Special Interest

7.1 Boards and Commissions vacancy announcement: Sparks Citizens Advisory Committee

The Sparks Citizens Advisory Committee (SCAC) has four (4) vacancies:

1. Ward 1 Board member
2. Ward 1 Alternate member
3. Ward 3 Alternate member
4. Ward 5 Alternate member

These positions are co-terminus with the appointing elected officials. Applicants must be Sparks residents. Applications will be accepted until 5 pm on Tuesday, December 22, 2020.

7.2 Boards and Commissions vacancy announcement: Sparks Senior Citizens Advisory Committee

The Sparks Senior Citizens Advisory Committee (SSCAC) has two (2) vacancies: the Ward 3 Alternate and the Ward 4 Alternate, co-terminus with their appointing elected official. Applicants must be Sparks residents and preferably over the age of 55. Applications will be accepted until 5 pm on Tuesday, December 22, 2020.

7.3 Boards and Commissions Vacancy Announcement: Truckee River Fund Advisory Committee

There is one vacancy on the Truckee River Fund Advisory Committee. Applications will be accepted until 5 pm on Friday, January 15, 2021. Members of the Truckee River Fund Advisory Committee serve at the pleasure of the Mayor and City Council.

7.4 Update on the University of Nevada, Reno research program regarding the presence of the COVID-19 virus in wastewater and community prevalence monitoring (AC-5686)

A presentation from Dr. Krishna Pagilla on the status of work performed to date under research agreement AC-5686 for investigation of the presence of the COVID-19 virus in wastewater and community prevalence monitoring.

Council asked if viral wastewater data helps predict where the presence of COVID-19 will be in the community or if it just points out current viral hotspots. Dr. Pagilla stated that the wastewater data can show an increase in concentration of the virus before the Health District's case number data and can help health workers and

management prepare for a surge in cases. Additionally, the doctor stated the wastewater data can show if the preventative measures being taken are working or not.

Council asked if the recent drop in the wastewater data graph signifies a drop in cases. Dr. Pagilla confirmed since there was a drop in viral presence in the wastewater, we can expect the active cases to go down. The wastewater data is more real time than the Health District's active case data since the virus can be detected in the wastewater before those infected start showing symptoms. Today's wastewater data might tell us what will happen in ten days' time.

Council asked if the data shows how Sparks is affected specifically and if it can eventually help the City make decisions regarding the virus. Dr. Pagilla stated it they are working towards that, but it will require more complete data from the Health District.

Council asked how the oncoming vaccines will affect the study. Dr. Padilla stated as the concentrations of the virus get lower, it won't be detectable in the wastewater and the data will eventually stop coming in.

Council asked if the data overlaps with Washoe County's data. Dr. Pagilla stated they have the current publicly available data as well as more specific human health data from the County. This human health data is not GIS ready yet, but in the near future they will be able to analyze it with the wastewater data to show more specific and accurate numbers for smaller portions of the population.

Mayor Lawson asked if we could use this monitoring system for next year's cold and flu season. Dr. Padilla stated they could. It's a way to monitor diseases without bothering the public.

7.5 Quantification of Greenhouse Gas Emissions from Increased Travel to the Tahoe Reno Industrial Center

A presentation from Desert Research Institute's David McGraw regarding the effects of increased traffic and greenhouse gas emissions to the Tahoe Reno Industrial Center. In 2019, the City of Sparks contracted with the Desert Research Institute to investigate greenhouse gas emissions anticipated to come from traffic to and from the Tahoe Reno Industrial Center (TRIC) from the Sparks area. They modelled the gases forecast to come from existing roads, primarily Pyramid Way and Interstate 80, and gasses forecast to come from a conceptually proposed new roadway that would connect La Posada Road to USA Parkway.

Council asked if Mr. McGraw could elaborate on the urgency of a new roadway to improve our current low air quality. Mr. McGraw stated that the purpose of the study was to obtain numbers that we could look at and start a discussion.

Council asked if the proposed roadway is shorter to TRIC than the current path using Pyramid Way to Interstate 80. Mr. McGraw confirmed the proposed roadway would be shorter and would result in a less of an increase in greenhouse gases.

Mayor Lawson and Council talked about the ongoing problem of the population increase in the north valleys of Sparks and Reno and the limitations of its growth by few road and highway options. They stated the proposed roadway decongest traffic which would increase public safety and help the community economically and environmentally.

7.6 Status of the Rental Assistance Programs Administered by the Reno Housing Authority

A presentation by Executive Director of the Reno Housing Authority (RHA) Amy J. Jones of an update on RHA's use of CARES Act funds for rental assistance programs in the City of Sparks.

Council asked how many people the RHA wasn't able to help since the City's funds ran out. Mrs. Jones stated there is 175 people on the wait list. If any more funds become available after the first of the year, those applications will be processed and any others that are submitted afterwards. There are State funds left and they may be usable for assistance for those who have submitted an application before December 30th but more clarification from the State is required before using those funds.

Council wanted clarification if \$591,000 of the City's CARES Act funds sent to the RHA was being returned to the City. Mrs. Jones confirmed it is being returned and the City will have the opportunity to decide what to do with it.

7.7 Update on the cumulative fiscal impact of the COVID-19 pandemic

A presentation regarding the cumulative fiscal impact created by the COVID-19 pandemic using the most current data available.

Council expressed relief at the data showing the fiscal impact of COVID-19 hasn't negatively affected the City as bad as the budget was predicted. Mr. Cronk added that he could see the area get back to the pre-pandemic economic numbers but would only be a question of how long it would take.

8. Consent Items (FOR POSSIBLE ACTION)

Motion: Move to approve consent items 8.1 as submitted.
Moved by: Council Member Dahir
Seconded by: Council Member VanderWell
Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

8.1 Consideration and possible acceptance of the report of the claims and bills approved for payment and appropriation transfers for the period of November 5, 2020 through November 18, 2020. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk requesting Council approval of the report of claims and bills approved for payment and the appropriation transfers for the period of November 5, 2020 through November 18, 2020.

9. General Business

9.1 Consideration and possible acceptance of the City's Comprehensive Annual Financial Report (CAFR) for fiscal year 2019-2020, and possible approval of the City's Plans of Corrective Action relating to the City's external auditors' conclusions and recommendations. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk and presented by Accounting Manager Debi Kinder requesting Council acceptance of the City's Comprehensive Annual Financial Report (CAFR) for fiscal year 2019-2020, and possible approval of the City's Plans of Corrective Action relating to the City's external auditors' conclusions and recommendations. Nevada Revised Statute (NRS) 354.624 requires all Nevada local governments to provide for an annual audit by a professional accounting firm. The Comprehensive Annual Financial Report (CAFR) is the report representing the City's compliance with state law. Eide Bailly, LLP, has performed the City's annual audits since fiscal year 2014-2015.

Two plans of corrective action are needed based on the results from the external audit. First, 2 C.F.R. § 200.511(c) requires the City to prepare a corrective action plan relating to audit findings of the financial statements. The federal plan is required for all years that the City is subject to an audit in accordance with the generally accepted government auditing standards (GAGAS). The City is subject to GAGAS audit standards due to receipt of federal government awards (grants). Second, NRS 354.6245 and Nevada Administrative Code (NAC) 354.721 require that Council advise the Nevada Department of Taxation what action has been, or will be, taken to prevent recurrence of violations of state law discovered during the audit.

Motion: I move to accept the Comprehensive Annual Financial Report, approve the Plans of Corrective Action for fiscal year 2019-2020 as presented, and authorize the Chief Financial Officer to distribute the CAFR to interested parties and to the GFOA for award consideration.

Moved by: Council Member Abbott

Seconded by: Council Member VanderWell

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

9.2 Consideration, discussion, and possible approval of the Mayor's two appointments to the Sparks Planning Commission from the following pool of applicants, listed in alphabetical order: Clara Andriola, Richard Arredondo-Ortiz, Candace Beck, Damon Harrell, Marilyn Kramer, Kelli Luchetti, Jim Morman, John Novak, Reid Petersen, Evan Pritsos, Ricci Rodriguez-Elkins, David Sousa, William Steward, Alan Stirling, Joanne Tiernan, T Tran (FOR POSSIBLE ACTION)

An agenda item from and presented by City Manager Neil Krutz requesting Council approval of the Mayor's recommendation to appoint two members to the Sparks Planning Commission. There are two (2) vacancies, each for a 4-year term ending December 31, 2024. Mayor Ed Lawson recommends appointments to the Planning Commission and City Council confirms them.

Motion: I move to appoint Marilyn Kramer and Evan Pritsos to the Sparks Planning Commission, each for a 4-year term ending December 31, 2024.

Moved by: Council Member Bybee

Seconded by: Council Member Anderson

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

9.3 Presentation, discussion, and possible approval of changes to the City of Sparks Group Health Plan Document to reflect coverage for basic/conscious sedation during dental procedures when deemed medically necessary, effective January 1, 2021. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz and presented by Human Resources Director Mindy Falk requesting Council approval of changes to the City of Sparks Group Health Plan Document to reflect coverage for basic/conscious sedation during dental procedures when deemed medically necessary, effective January 1, 2021. The City Council is being asked to consider a change to the City of Sparks Group Health Summary Plan Document (Plan Document). The Plan Document is the governing document for the City's self-insured group health plan, which includes medical, dental, pharmacy, and life insurance benefits. It is the responsibility of the Group Health Care Committee (GHCC) to discuss cost containment measures and recommend to the City Council any benefit changes.

Motion: I move to approve changes to the City of Sparks Group Health Plan Document to reflect coverage for basic/conscious sedation during dental procedures when deemed medically necessary, effective January 1, 2021.

Moved by: Council Member Dahir

Seconded by: Council Member Anderson

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

9.4 Consideration, discussion, and possible approval of an Interlocal Cooperative Agreement (AC-5717) with the Regional Transportation Commission (RTC) of Washoe County for Projects included in the RTC's FY 2022 Program of Projects. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Transportation Manager Amber Sosa and RTC Director of Engineering Brian Stewart requesting Council approval of Interlocal Cooperative Agreement (AC-5717) with the Regional Transportation Commission (RTC) of Washoe County for Projects included in the RTC's FY 2022 Program of Projects. This interlocal cooperative agreement allows the City of Sparks and the Regional Transportation Commission (RTC) to work together on regional roads. This is an annual agreement brought to the City Council every year. The Program of Projects (POP) for FY2022 details what the RTC intends to work on in fiscal year 2022. Their projects include preventative projects to increase roadway life longevity, roadway rehabilitation projects, roadway capacity projects, safety projects, and traffic signal timing and improvement projects.

Council asked how many lanes will be added to Sparks Blvd and if the bike path will remain along the river. Mr. Stewart stated they will be going from four to six lanes in some sections and the bike path will remain.

Council asked for clarification on RTC's role in road maintenance. Mr. Stewart stated the RTC works with the City to maintain the regional roads, but the City alone maintains the local roads.

- Motion:** I move to approve the Interlocal Cooperative Agreement (AC-5717) with the Regional Transportation Commission of Washoe County for the FY2022 Program of Projects.
- Moved by:** Council Member Anderson
- Seconded by:** Council Member Dahir
- Yes:** Council Members Abbott, VanderWell, Anderson, Bybee, Dahir
- No:** None
- Abstain:** None

9.5 Consideration, discussion, and possible authorization to refund Regional Road Impact Fees to Community Health Alliance in the amount of \$40,609.85 (FOR POSSIBLE ACTION)

An agenda item from Community Health Alliance and presented by City Engineer Jon Ericson requesting Council authorization to refund Regional Road Impact Fees to Community Health Alliance in the amount of \$40,609.85. The Community Health Alliance was incorrectly assessed the Regional Road Impact Fee (RRIF) associated with the building permit for a tenant improvement at 2244 Oddie Blvd. Sparks Municipal Code (SMC) Section 15.05.107.7.1 provides the City Council the authority to refund any fee that was collected in error.

- Motion:** I move to approve a refund of Regional Road Impact Fees to Community Health Alliance in the amount of \$40,609.85.

Moved by: Council Member VanderWell
Seconded by: Council Member Bybee
Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.6 Consideration, discussion, and possible approval of a Software Subscription Service Agreement (AC-5716) with PermitRocket Software LLC, dba ePermitHub, to provide electronic plan review software services in the Accela regional business license and permit platform in the amount of \$85,516.00. (FOR POSSIBLE ACTION)

An agenda item from Community Services Department and presented by Assistant Community Services Director and Building Official Mark Meranda requesting Council approval Software Subscription Service Agreement (AC-5716) with PermitRocket Software LLC, dba ePermitHub, to provide electronic plan review software services in the Accela regional business license and permit platform. This agenda item requests approval of a Software Subscription Service Agreement with PermitRocket Software LLC, dba ePermitHub, to provide electronic plan review software services for use in the Accela regional business license and permit platform. The ePermitHub software aids customers in electronically submitting and revising plans for building permits.

Motion: I move to approve the Software Subscription Service Agreement (AC-5716) with PermitRocket Software LLC, dba ePermitHub, to provide electronic plan review software services in the Accela regional business license and permit platform in the amount of \$85,516.00.

Moved by: Council Member Dahir
Seconded by: Council Member Abbott
Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.7 Consideration and possible ratification of Amendment No. 1 to the Grant Program Contract (AC-5683) between the City of Sparks and the Reno Housing Authority to modify the terms and conditions for the provision of residential rental assistance to tenants residing within the corporate limits of the City of Sparks. (FOR POSSIBLE ACTION)

An agenda item from the Community Services Department and presented by Assistant Community Services Director Armando Ornelas requesting Council ratification of Amendment No. 1 to the Grant Program Contract (AC-5683) between the City of Sparks and the Reno Housing Authority to modify the terms and conditions for the provision of residential rental assistance to tenants residing within the corporate limits of the City of Sparks. On March 15, 2020, the City Manager declared a state of emergency in the City of Sparks related to the global

outbreak of COVID-19. On July 27, 2020, the City Council provided direction to the City Manager for possible uses of CARES Act funding received by the City of Sparks that included general uses of the funds related to community assistance. On August 24, 2020, the City Council approved a Grant Program Contract (AC-5683) between the City of Sparks and the Reno Housing Authority (RHA) for the provision of residential rental assistance with Community Development Block Grant CV funds to tenants residing within the corporate limits of the City of Sparks. Because time is of the essence, on November 5, 2020, the City Manager approved Amendment No. 1 to AC-5683, permitting rental assistance to be provided for up to six-months rent (versus three in the approved agreement) and authorizing RHA to use and rely upon an impact and attestation statement from tenants in lieu of certain required documents.

Council asked if the application deadline is still December 30th. Mr. Ornelas confirmed the deadline date doesn't change.

Motion: I move to ratify Amendment No. 1 to the Grant Program Contract (AC-5683) between the City of Sparks and the Reno Housing Authority to modify the terms and conditions for the provision of residential rental assistance to tenants residing within the corporate limits of the City of Sparks.

Moved by: Council Member Bybee

Seconded by: Council Member VanderWell

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.8 Consideration and possible ratification of Amendment No. 1 to the Professional Services Contract (AC-5703) for Business Assistance Fund Administration between the City of Sparks and the National Development Council to increase the not-to-exceed fee amount from \$45,750 to \$53,750. (FOR POSSIBLE ACTION)

An agenda item from the Community Services Department and presented by Assistant Community Services Director Armando Ornelas requesting Council ratification of Amendment No. 1 to the Professional Services Contract (AC-5703) for Business Assistance Fund Administration between the City of Sparks and the National Development Council to increase the not-to-exceed fee amount from \$45,750 to \$53,750. On September 28, 2020, the City Manager executed a Professional Services Contract (AC-5703) for Business Assistance Fund Administration between the City of Sparks and the National Development Council for the not-to-exceed fee of \$45,750. Because time is of the essence, on November 20, 2020, the City Manager approved Amendment No. 1 to AC-5703 to increase the not-to-exceed amount by \$8,000 to \$53,750. As the increased contract amount exceeds \$50,000, this agenda item requests that the City Council consider ratification of the City Manager's approval of Amendment No. 1.

Motion: I move to ratify Amendment No. 1 to the Professional Services Contract (AC-5703) for Business Assistance Fund Administration between the City of Sparks and the National Development Council to increase the not-to-exceed fee amount from \$45,750 to \$53,750.

Moved by: Council Member Anderson

Seconded by: Council Member Abbott

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.9 Consideration, discussion, and possible approval of a two-year extension of a professional services contract (AC-5525) with Cardinal Infrastructure, LLC, for federal lobbying and consulting services, in a total amount not to exceed \$130,000.00. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz and presented by Assistant City Manager Alyson McCormick requesting Council ratification of a two-year extension of a professional services contract (AC-5525) with Cardinal Infrastructure, LLC, for federal lobbying and consulting services. In 2018, City Council approved a two-year contract with Cardinal Infrastructure, LLC, for federal lobbying and consulting services (AC-5525). The initial term expired November 30, 2020. Under the contract, the parties may mutually agree to extend the contract for up to two additional two-year terms. Cardinal Infrastructure has proposed and City staff recommends extending the agreement for an additional two-year term, from December 1, 2020, through November 30, 2022.

Motion: I move to approve the two-year extension of the professional services contract (AC-5525) with Cardinal Infrastructure, LLC, for federal lobbying and consulting services, in a total amount not to exceed \$130,000.00.

Moved by: Council Member Bybee

Seconded by: Council Member VanderWell

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.10 Consideration, discussion, and possible approval of a new five-year agreement (AC-5718) with Axon Enterprises, Inc., for the purchase and maintenance of Body-Worn Cameras (BWC), Fleet Cameras, Tasers, and Interview Rooms in the total amount of \$2,236,108.06. (FOR POSSIBLE ACTION)

An agenda item from and presented by Police Chief Chris Crawforth requesting Council approval of a new five-year agreement (AC-5718) with Axon Enterprises, Inc., for the purchase and maintenance of Body-Worn Cameras (BWC), Fleet Cameras, Tasers, and Interview Rooms in the total amount of \$2,236,108.06. In 2017, the Nevada Legislature adopted NRS 289.830, which requires every uniformed peace officer who routinely interacts with the public to wear a body-

worn camera (BWC), effective July 1, 2018. The Legislature also expanded the permissible uses of the enhanced 911 telephone line surcharge fund (E911 fund), managed by Washoe County, to include the purchase and maintenance of BWC and vehicle cameras (Fleet). The City's original contract with Axon was for a term of five years, scheduled to expire in 2023. However, since approval of the existing contract in 2018, Axon has developed additional products and services that would help Sparks Police Department continue to pursue transparency and effective law enforcement. In addition, Sparks Police Department's Tasers are aging and need to be replaced.

Council asked how long the reimbursements take. Chief Crawford stated it should take two to four months.

Council asked what triggers the automatic activation of the body worn camera. Crawford stated the holsters will activate the camera when the weapon is drawn.

Motion: I move to approve a new five-year agreement (AC-5718) with Axon Enterprises, Inc., for the purchase and associated maintenance of Body-Worn Cameras, Fleet Cameras, Tasers, and Interview Rooms in the total amount of \$2,236,108.06

Moved by: Council Member Dahir

Seconded by: Council Member Abbott

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.11 Consideration, discussion, and possible approval of an agreement (AC-5719) between the City of Reno, City of Sparks, and Aqua-Aerobic Systems, Inc., for rental of a pilot unit for the investigation of aerated granular sludge technology at TMWRF in the amount of \$165,000 with Sparks's share being \$51,760.50. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Treatment Plant Process Engineer Casey Mentzer requesting Council approval of agreement (AC-5719) between the City of Reno, City of Sparks, and Aqua-Aerobic Systems, Inc., for rental of a pilot unit for the investigation of aerated granular sludge technology at TMWRF in the amount of \$165,000 with Sparks's share being \$51,760.50. TMWRF contracted Brown and Caldwell to conduct a facility plan to examine the most efficient path forward for the treatment plant as expansion occurs. With this plan nearing finalization, an alternative treatment technology known as aerated granular sludge was identified as an alternative approach. TMWRF currently utilizes technology that works well for the removal of various wastewater pollutants, but there are certain advantages to the aerated granular sludge process such as lower chemical demand, smaller footprint, and less unit operations for the same treatment. Given TMWRF's strict discharge limits and the potential benefits from this process, a small-scale pilot test is recommended to ensure this alternative will enable TMWRF to comply with treatment requirements.

Council asked how long it would be before we could test the pilot system if this agenda item is approved. Mr. Mentzer stated, they would receive the equipment in January and then it would take a few weeks to get it fully operational for testing.

Council asked after six months trial, how long will it take to review the data to determine if we want the equipment to be a permanent addition to TMWRF. Mr. Mentzer stated it should be within a couple of months after testing and analyzing data from the pilot unit. From there, they would determine if they want a larger unit for demonstration and further analyzing. Then if all is well, they will request a permanent unit.

Motion: I move to approve the agreement (AC-5719) between the City of Reno, City of Sparks, and Aqua-Aerobic Systems, Inc., for rental of a pilot unit for the investigation of aerated granular sludge technology at TMWRF in the amount of \$165,000 with Sparks's share being \$51,760.50.

Moved by: Council Member Abbott

Seconded by: Council Member Dahir

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

9.12 Consideration, discussion and possible approval of a consulting agreement (AC-5720) between the City of Reno, City of Sparks and Brown and Caldwell (B&C) for the Truckee Meadows Water Reclamation Facility (TMWRF) Dewatering System Improvements Project in an amount of not to exceed \$584,698.00 with Sparks' share being \$183,419.76. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Treatment Plant Manager Michael Drinkwater requesting Council approval of a consulting agreement (AC-5720) between the City of Reno, City of Sparks and Brown and Caldwell (B&C) for the Truckee Meadows Water Reclamation Facility (TMWRF) Dewatering System Improvements Project in an amount of not to exceed \$584,698.00 with Sparks' share being \$183,419.76. The dewatering facility at TMWRF prepares biological sludge for landfill disposal by separating the majority of the liquid from the biosolids. The dewatering of the solids is necessary to meet landfill disposal requirements. Over the past several years there has been an increased the amount of solids loading arriving at the facility from growth throughout the service area and as a result of new process improvements. This has affected the efficiency of the existing equipment reducing the reliable capacity, increasing operational costs and reduced centrate quality which further increases operational costs and negatively impacts downstream processes. In early 2019, Brown and Caldwell Inc. was engaged to assist with dewatering technology screening and piloting testing support for dewatering centrifuges. The results of

that project support the purchase of a third centrifuge and related equipment to provide the necessary treatment capacity in the dewatering process.

To facilitate the completion of the dewatering improvements the project will proceed in two separate phases. Once the detailed design is sufficiently complete, the City of Reno will pre-purchase the centrifuge and cake pump, while the related equipment and building modifications will proceed as a traditional design-bid-build project. This approach is an effort to avoid long lead times for manufactured equipment with a subsequent delay in project completion.

Motion: I move to approve the consulting agreement (AC-5720) between the City of Reno, City of Sparks and Brown and Caldwell (B&C) for the Truckee Meadows Water Reclamation Facility (TMWRF) Dewatering System Improvements Project in an amount of not to exceed \$584,698.00 with Sparks' share being \$183,419.76.

Moved by: Council Member Anderson

Seconded by: Council Member Bybee

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 Public hearing, discussion, and possible approval of the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 5, Fiscal Year 2019-2020, for the City of Sparks for submittal to the U.S. Department of Housing and Urban Development. (FOR POSSIBLE ACTION)

An agenda item from the Community Services Department and presented by Planning Manager Jim Rundle requesting Council approval of the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 5, Fiscal Year 2019-2020, for the City of Sparks for submittal to the U.S. Department of Housing and Urban Development. The Consolidated Annual Performance and Evaluation Report (CAPER) is an account of how the City of Sparks, along with the Washoe County HOME Consortium (WCHC), comprised of Washoe County and the Cities of Reno and Sparks, expended Community Development Block Grant (CDBG) and Home Partnership Program (HOME) funding from the U.S. Department of Housing and Urban Development (HUD). The CAPER identifies community development and affordable housing activities undertaken by the City of Sparks and the WCHC during federal fiscal year 2019-2020. Preparation and submission of a CAPER is a requirement of receiving CDBG and HOME funding for all HUD Entitlement Grantees.

Motion: I move to approve the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 5, Fiscal Year 2019-2020, for the City of Sparks for submittal to the U.S. Department of Housing and Urban Development.

Moved by: Council Member VanderWell

Seconded by: Council Member Dahir

Yes: Council Members Abbott, VanderWell, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

11. Planning and Zoning Public Hearings and Action Items
None.

12. Comments

12.1 Comments from the Public

None.

12.2 Comments from City Council and City Manager

City Manager Krutz, Mayor Lawson, and Council thanked staff and wished everyone a happy holiday season.

13. Adjournment

Council was adjourned at 4:43 p.m.

Ed Lawson, Mayor

ATTEST:

Lisa Hunderman, City Clerk

>>>NJ