



February 3, 2021

RE: Pre-Bid for City Hall Remodel Project (Bid #20/21-008 / PWP #WA-2021-135)

Notes

1. Self-Listing. (page 10 of the bid package it is shown in bold, capitalized, and underlined words that you must list yourself and a description of the work you will perform).
2. Apprenticeship Utilization Act: Page 47 of bid.
 - a. Vertical Construction requires 10% of hours for each apprenticed craft.
 - b. Pre-Award meeting will be scheduled with apparent low bidder as soon as practical.
3. Construction Schedule: Section 20 on page 43 of bid documents.
 - a. Submit a preliminary schedule at the pre-construction meeting.
4. Working hours are 7 a.m. to 7 p.m. Monday through Friday. If you would like to work outside those hours you need to provide the project manager at least 24 hours' notice.
5. Section 16 of the Special Provisions (bid page 42) outlines the minimum items that we will require submittals for.
 - a. The major items that will have a lead time and need to get submitted to the project manager as soon as possible are the cabinets and roll-up door.
6. Networking completed by others. Electrician is just to provide conduit and box.
7. New furniture/cubicles will be provided and installed by others.
8. All furniture will be moved by others.
9. The restrooms will be demolished down to the studs by others prior to construction.
10. Do your best to minimize disruptions to staff within City Hall.
11. Revised bid opening date of 2:00 p.m. (bids to purchasing prior to 1:45 p.m.) on February 17, 2021.
 - a. All addendum questions shall be submitted to Brian Cason on or before Wednesday February 10th to allow time for the project manager to answer and post to our website.
 - b. Keep a close eye on the website for addendums and updates to the bid.
 - c. All addendums must be included with the bid.
12. Questions?

Thanks,

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