



ADDENDUM #1

RECREATION MANAGEMENT SOFTWARE

RFI # 17/18-004

SUBMITTALS DUE NO LATER THAN: 4:00 PM ON JULY 18, 2017

This addendum is to notify all potential proposers of clarifications made to the RFI documents as stated below.

Questions and Answers:

1) What is your last fiscal year revenue?

Answer: Estimated to be approximately \$2,500,000.00

2) What is the revenue broken down by facility?

Answer: The City does not track revenue by facility, therefore this data is not available.

3) What is the revenue broken down by point of sale per facility?

Answer: The City does not track revenue by facility, therefore this data is not available.

4) What is the number of active members per facility?

Answer: Not applicable.

5) Do you receive any subsidies/grants?

Answer: Yes. However the annual amount may vary and is not necessarily predictable for budgeting purposes.

6) What is the number of part-time and full-time staff?

Answer: 10 full-time employees and approximately 200 temporary, part-time employees (as called out on Page 14 of the RFI document – General Information)

7) What is the number of active customers?

Answer: We've opted to use an on or after date of 1/1/15 to determine the number of active households: 8,090 and active household members: 22,105.

8) What is the number of facilities?

Answer: Three community centers, two outdoor swimming venues, two sports complexes (as

called out on Page 14 of the RFI document – General Information).

9) What is the number of parks?

Answer: Close to 50 parks (as called out on Page 14 of the RFI document – General Information) – approximately three are available for park rentals.

10) What is the number of camp sites?

Answer: Zero

Please note and adjust your submittal according to the revisions, additions, deletions, clarifications or modifications as presented on this Addendum #1.

Remaining questions pertaining to this RFI

The City will receive any remaining questions pertaining to this Requests for Information (RFI) until 5PM on July 12, 2017 with the intent to publish a second/final addendum (if necessary) by July 14, 2017. Questions should be emailed to: dmarran@cityofsparks.us

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Contracts and Risk Manager
July 7, 2017