

**CITY OF SPARKS
NOTICE TO PROPOSERS
SEWER MODEL UPDATE
RFP #13/14-023**

NOTICE IS HEREBY GIVEN that the City of Sparks, Nevada, will receive written sealed proposals only, for the project listed above. Said proposals must be in the hands of the Contracts and Risk Manager at 431 Prater Way, Sparks, Nevada, **NO LATER THAN 4:00 PM ON APRIL 23, 2014**. Proposals postmarked prior to, but not received until after this deadline will not be accepted. Vendor submittals may not be sent to the City of Sparks via the Internet/e-mail and will not be entertained for award by the City of Sparks. The right is reserved to reject any Proposal or to accept the Proposal which is deemed by the City of Sparks to be in the best interest of the City of Sparks. The City of Sparks reserves the right to waive any irregularities and/or informalities in the proposal process.

All Proposals are to be marked clearly on the outside “RFP Number **13/14-023**, for **Sewer Model Update**.”

PROJECT DESCRIPTION: It is the desire of Sparks to obtain a working hydraulic model of the sanitary sewer network that is land-use based and integrated into the GIS database. Services to be provided as part of the ultimate professional services contract may include, but not be limited to:

Obtain, compile, and review previous model(s), existing flow monitoring information and related information. Develop and implement additional flow monitoring. Obtain, compile, and review GIS database, completed CIP project plans, and other data and field-verification of GIS data as deemed necessary. Obtain, compile, and review land use, population, and employment data. Incorporate Land-Use Population Data into model. Update model network and loading and perform necessary calibration. Conduct hydraulic modeling analysis. Determine and scope Capital Improvement Project needs. Provide technical reporting, project management and coordination and on-call modeling support as required.

The work to be performed under this Contract shall be commenced by the successful firm(s) after all executed Contract documents have been submitted for each unique scope of work, and after being notified to proceed by the City of Sparks.

RFP documents and specifications may be obtained from the City of Sparks website. Please visit <http://www.cityofsparks.us/bids> to obtain complete bid documents. There is no cost to use the system or obtain documents, but registration at the site is required. It is the responsibility of all potential bidders/responders to monitor the Purchasing Division’s website for any changing information prior to submitting their bid/proposal. The City of Sparks will not be responsible for the timeliness or completeness of information provided by any 3rd party bid listing or re-selling service. For further information, contact the Purchasing Division at dmarran@cityofsparks.us or at (775) 353-2273. The individual responsible for coordinating this bid is: Dan Marran, CPPO, C.P.M. – Contracts and Risk Manager

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