



**REQUEST FOR QUOTATION  
ON-CALL SNOW AND DEBRIS REMOVAL (Services & Equipment)  
REPLY NO LATER THAN: TUESDAY, NOVEMBER 1, 2022 BY 4 PM**

**Background:**

The City of Sparks has approved and adopted an Emergency Snow Removal and alternate Declared Emergency Incident Plan. This policy sets forth street priorities for snow removal and treatment of icy street surfaces by the City of Sparks Streets Division or other emergency public safety situations. In the event the City would experience a storm or has a declared emergency condition that is beyond the heavy duty transportation capabilities of the City, we are establishing an on call list of local contractors that may provide these services. Additionally, the City may seek to use the same services and associated equipment to assist in debris removal activities following a flood, earthquake or other natural disaster requiring such services. This RFQ is intended to secure a listing of private contractors having equipment and employees that could be hired at pre-determined rates to work in conjunction with City staff and equipment under the direction of Community Services Staff.

If your firm is interested in providing such services, please provide the information requested and return the form(s) to the Purchasing Division, 431 Prater Way, Sparks, Nevada, **not later than 4:00 p.m. on November 1, 2022**. A listing of all contractors, equipment and rates will be kept on file, and firms shall be called on in, "as needed basis", rotation. Rates provided will remain in effect, unless otherwise stated, from approximately November 1, 2022 to October 31, 2023 with two (2) one (1) year renewal options, based on mutual agreement and performance issues, but not later than October 31, 2025.\*\* **Vendors may be asked to perform services outside the city limits of Sparks.\*\***

The City will typically require:

1. Motor graders - CAT 14G OR LARGER, or equal
2. 140 CAT Blade for use in smaller areas
3. Front-end loaders with a minimum two (2) yard bucket capacity (no larger than CAT950 or equivalent)
4. Front-end mounted plows, and trucks mounted with a five (5) yard minimum sand spreader box(s)
5. Ten (10) yards or larger truck for hauling
6. Trachoe/Excavator, no larger than 330/325 CAT
7. Transport - Truck and Trailer
8. Tractor with triples - end dump Belly Dump
9. Larger capacity loader screen shaker

All "Call Outs", instructions, supervision and payments shall be coordinated by City of Sparks Community Services staff. The Contractor must be able to respond within **TWO (2) hours**.

**QUOTATION SHEET**

Contractor Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor's License Number: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Persons: (1) \_\_\_\_\_ Phone #: \_\_\_\_\_

(2) \_\_\_\_\_ Phone #: \_\_\_\_\_

**AFTER HOURS (5:00 p.m. - 6:00 a.m.):**

Contact Persons (1) \_\_\_\_\_ Phone #: \_\_\_\_\_

(2) \_\_\_\_\_ Phone #: \_\_\_\_\_

Please indicate acceptance and pricing for equipment/operators you may provide (Use additional sheets if necessary):

<u>TYPE OF EQUIPMENT</u>	<u>OPERATED RATE</u>
_____	\$ _____ /HOUR
_____	\$ _____ /HOUR
_____	\$ _____ /HOUR
_____	\$ _____ /HOUR
_____	\$ _____ /HOUR
_____	\$ _____ /HOUR

**\*\*VENDOR IS WILLING TO CONTRACT FOR SIMILAR WORK WITH THE CITY OF RENO OR WASHOE COUNTY FOR WORK OUTSIDE OF SPARKS CITY LIMITS AT THE SAME RATES QUOTED. [ ] YES [ ] NO.**

**ADDITIONAL PRICING FOR OUTSIDE CITY LIMITS WORK: \$ \_\_\_\_\_ /HOUR\*\***

**INSURANCE:** Contractors will be required to submit a copy of their Public Liability and Property Damage Insurance for a combined amount of \$1,000,000.00 (naming the City of Sparks as Additionally Insured) and Worker's Compensation Insurance.

**PAYMENT:** Copies of Time Sheets shall be submitted with Invoices to the City of Sparks.

Please FAX or email quotes to the attention of Dan Marran, CPPO, C.P.M, Contracts and Risk Manager, 775-353-2399 or email [dmarran@cityofsparks.us](mailto:dmarran@cityofsparks.us). For questions or further information please contact Dan at 775-353-2273 or by email.